



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**ARIHANT EDUCATION FOUNDATION'S ARIHANT
COLLEGE OF ARTS, COMMERCE AND SCIENCE,
BAVDHAN BK., PUNE**

**BEHIND CRYSTAL HONDA SHOWROOM, BAVDHAN BK., TAL. MULSHI, DIST.
PUNE**

411021

www.arihantcollege-bwd.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Since its inception in 2005 Arihant Education Foundation (AEF) is aimed at imparting high-quality contemporary education having excellent employment opportunities and entrepreneurship development chances. The outstanding work put into by the efficient and devoted faculty to curve its niche in the field of education. AEF caters to the rapidly changing needs of society without compromising with the quality and its prime objective. AEF has made a fundamental contribution to the field of education.

The wings of AEF have been widening ever since its establishment. All the programs are designed to make the students more practical oriented and capable to face the challenges in this competitive world. With the well-equipped infrastructure, facilities of information and communication technology and the team of dedicated staff, AEF is all geared to take on challenges in the era of globalization.

Arihant College of Arts, Commerce and Science, Bavdhan, Pune runs under the aegis of Arihant Education Foundation which was established in the year 2012-13. It is located in Bavdhan, a rural area of Pune. It is a Jain Minority college. The college runs programs in all the streams that are Arts, Commerce and Science. Our students participate in sports at intercollegiate, Zonal and Group levels. Every year the college organizes an annual social gathering and overwhelming responses from the students are recorded. The students have been involved in dance, music, drama, singing, one-act play for showcasing their talent. The management of the college provides a good quality teaching and learning environment to strengthen the character and personality of the students through –

- Equipping the students with relevant knowledge through ICT and holistic development methods to face global challenges.
- Provision of modern educational facilities for the students.
- Making students aware of human rights, value system, cultural, scientific temperament and environmental issues.

Silent Features of the College:

- Well-furnished building
- Adequate security and Housekeeping staff
- Well-equipped library
- Well-equipped laboratories
- ICT enabled teaching facility
- Qualified competent faculty
- NSS Activities

Vision

Striving to be a premier academic institute for developing and nurturing competent students to build the nation

Mission

- To educate, empower and enrich the students with knowledge and skills.
- To impart value-based education to make the students competent, accountable and civilized citizens.
- To motivate the students for commitment towards society.
- To develop moral, ethical, social, aesthetic and democratic values amongst students.
- To provide a platform for interaction between academicians, industrialists and students for enhancing employability and developing human resources.
- To prepare students for participating in the global scenario and connecting with global issues.
- To make students skilful and productive for their contribution to national development.
- To emphasize on developing the emotional and social quotient amongst students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Dynamic and efficient management
- Beautiful campus located in the vicinity of Pune
- Staff actively involved in teaching-learning and extension activities
- Well-equipped laboratories with a computer, internet facility
- Well ventilated and spacious classrooms
- Computers with internet connectivity, Wi-Fi
- Effective use of modern teaching aids like LCD projectors

Institutional Weakness

- Limited collaboration with professional institutions and industries
- Fund limits for innovative programmes
- Space constraint for horizontal expansion
- Accommodation facility for students

Institutional Opportunity

- The institute has an opportunity to start PG courses
- The institution has an opportunity to run professional courses
- To develop a media centre to create ICT material development
- To introduce more jobs-oriented courses
- To provide residential facilities for students nearby area
- To establish collaborations with nearby reputed industries and research organizations

Institutional Challenge

- The rural background of students having less exposure to modern developments is a challenge before the institution. Most of the students are first-generation learners.

- The inferiority complex, passive approach and problem of speaking English are challenges faced by rural students.
- Less number of students in the Arts and Science stream is a challenge.
- Globalization and Privatization of Higher Education.
- Procuring research funds and grants from various funding agencies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college is affiliated with Savitribai Phule Pune University (S.P.P.U.). The admissions, curriculum structure, evaluation processes are conducted as per the rules and norms by the Government of Maharashtra and S.P.P.U. The college has implemented a multilevel system for the **effective planning, implementation and delivery of the curriculum**. The curricula have evolved in various aspects to meet the needs of time and equip the learners with the latest and practical knowledge.

Academic flexibility and Effective Implementation of Curriculum: The College ensures academic flexibility through elective options to graduate students. Implementation of the curriculum is enforced through, teaching plan, academic calendar, academic and administrative meetings and feedback from the students and teachers. The teaching plan is strictly executed as per the general timetable. The process of curriculum transaction is monitored by the head of the departments through meetings and feedback. Teaching and other activities are regularly maintained and monitored by QAC. Extra efforts are taken to realize the application of subject knowledge through the guest lectures, academic and industrial visits, workshops, projects, curriculum enrichment and various environment awareness activities on and off the campus.

Planning, Teaching and Evaluation: The College offers three certificate courses that are developed, designed and conducted by the faculties. Our faculty design the most relevant, employment-oriented curriculum with the goals and objectives to increase academic flexibility, employability, life skills and based on current trends, suggestions from industry experts and employability options. The courses include Tally, Spoken English and Personality Development, MS-Office have regional relevance in the ever-expanding fields and equip the students to explore avenues beyond the curricula.

Inculcating Human values and Ethics: Issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated with the curriculum and addressed through lectures, rallies and workshops individually and jointly organized by the college and university. As per the curricula requirement, students are sent for field visits, project work and internships.

Mentoring and Monitoring: Structured feedback collected from students, teachers and alumni for designing and collecting review of syllabi. Collected feedback is duly analysed and proper action is taken on the same.

Teaching-learning and Evaluation

The college follows government and university rules for admitting students to various courses. The teachers are supposed to plan the entire syllabus month-wise and the teaching plan is announced to the students in advance. After the completion of a planned portion class tests are arranged for evaluation. Apart from classroom teaching, seminars, library working, guest lecture, study tours etc are adopted for proper understanding of the

subjects. The college has computer sets with multimedia for audio-visual learning. The evaluation is done through class tests, participation of students in group discussion, assignments and their attendance. It helps them to score good marks in their university exams. Apart from academic concerns, the students are motivated to participate in different units like NCC, NSS, Sports and games. The college has well-experienced faculty members. The college has tied up with renowned libraries like the National digital library of India so the teachers and students can avail the study material.

The College uses lecture, demonstration, discussion methods such as practical demonstration, PowerPoint Presentations, Computer-assisted teaching, for teaching and learning. Students are involved in conducting seminars, workshops and conferences, with the use of A.V aids like LCD projector, slide projector, interactive board and overhead projector. Students are encouraged to attend the conferences/seminars/workshops held within and outside the Institution. Guest lecturers are regularly conducted. Formative subject evaluation is conducted by the subject teacher periodically. Students feedback of teachers on teaching-learning is analyzed and necessary actions are initiated. Realizing the importance of institutional responsibility in the teaching, learning and evaluation process, the college gears up adequate intrinsic mechanisms and adopts new pathways in achieving the goals of academic excellence. Internal Quality Assurance Cell (IQAC) meets periodically to discuss the various issues regarding teaching, learning, evaluation and research. The process of admitting students is transparent. The faculty and students keep pace with the recent development in the various subjects by referring to journals, magazines, attending conferences, seminars, workshops and online resources.

Research, Innovations and Extension

Arihant College is keenly involved in creating and promoting a research culture amongst the faculty. The effective implementation of the MOUs signed with other institutes resulted in the up-gradation of the research facilities and in inculcating academic and research ambience in the campus. The faculty members are taking a keen interest in the Organisation of hands-on/ workshops on several cutting-edge issues including IPR and Industry-Academia Innovative practices. The college strictly follows the guidelines of Savitribai Phule Pune University. There is a noteworthy increase in the number of research publications by faculty in reputed indexed research journals. Our faculty members published the research articles in UGC approved journals, papers in conference proceedings and books with ISBN numbers. The college is upholding research ambience via establishing the MoUs, linkages and collaborations with academic and research institutes.

The principal is a research guide and two others from faculties are good at research activities. The research committee of the college encourages the faculty members to participate in research activities. Staff members have contributed to 8 books as an author. The research paper of staff members is published in a reputed journal with impact factors. The college has signed 5 MOU's with academic institutes.

The College provides incentives to teachers who receive State, National and International recognition/awards in the form of paid leaves and appreciation at the college level. The faculties in college have also received awards for their contribution to research. Some faculties have made an effort to share their knowledge and experience with the outside world by publishing several books. The College has been active when it comes to Extension activities. The College participates in various such activities as Blood Donation, NSS programs and Tree plantation.

Infrastructure and Learning Resources

The Institution is located on 3125.30 sq. m of land having one building for regular academic and administrative activities as well as a sufficient number of classrooms that are well ventilated with adequate seating arrangements. College has RAMP for disabled students along with stairs also lift service is provided. Our central library stack room contains 5346 books, journals and digital resources. The Integrated Library Management Software (ILMS) E-Granthalaya 3.0 (With Cloud) is a fully automated package of library services. It offers OPAC services. It is properly utilized by teachers and students.

One Auditorium hall is equipped with LCD projectors, public address system to organize student-centric programs, to conduct co-curricular and extracurricular activities. The hall is having wireless mikes, wi-fi availability and fully AC. The College has adequate space to organize various indoor and outdoor sports activities for the students. The college has ICT-enabled classrooms, conference room, Auditorium Hall, Seminar Hall & sports ground. The institution has a training and placement cell, NSS unit which is actively functioning. Also, we have a separate examination & evaluation department for smooth conduct of examination & evaluation activities.

We have 92 computers with antivirus software connected to lease line internet with a speed of 32 MBPS. Wi-Fi facility is available on the campus. We were using ERP System in our Institution. The premises are under CCTV surveillance. 105 CCTV Cameras are provided on the college campus for monitoring day to day activities, security & safety.

The college has enough space to accommodate all the requirements of efficient education. There are enough classrooms for routine classes with a spacious library, administrative office and other basic facilities as per the university affiliation norms. The institution has defined policies and procedures for the maintenance of physical, academic and support facilities and their utilization. The solar panel is installed on the roof for getting electricity which can be used for college purposes. The college has acquired a bore well for drinking, clean water. Water Filters, Washrooms, Health Services, Firefighting equipment and Security services are available.

Student Support and Progression

It is heartening that National Assessment and Accreditation Council (NAAC) has brought in a new spirit into its process of assessment and accreditation. This has been attempted as a continuance of the NAAC's concern for ensuring that its processes are in tune with local, regional, and global changes in higher education scenarios.

Arihant College of Arts Commerce and Science has shown tremendous growth throughout its academic years. Since education plays a vital role in everyone's life, college has initiated plenty of programs academic as well as nonacademic. Focusing on the growth of the students we have always been consistently encouraging students to indulge themselves in extra curriculum activities.

Our sports department has given expected outcomes. Arihant College also facilitates Sports Department for the students. Sports help to improve the cognitive and memory function of the brain. It helps to maintain physical and mental health properly.

Our students have performed well and brought national-level medals which made us proud. Our pride Jehan Daruwala Indian racing driver, won titles as champion and vice-champion across Asia and Europe and he is still giving his best to make us and India proud. Our next champion, Shubhangi Suryawanshi and Rushikesh Vaidya won a medal in Rifle Shooting. Also, Akshay Nagulpelli and Mayuri Todkar in Kickboxing, Vaishnavi Patil in Swimming won the awards.

We are not behind in creating job opportunities and creating entrepreneurship. Our students have proved that not only government jobs build careers but also corporate jobs and entrepreneurship make our lives wealthy. Misal Dipali Navnath joined Water Test Solution Chinchwad and the package is 1,20,000 per annum. Some students are into startups and growing their business. Chorage Ramesh Mahadev also working with the giant Paytm and earning 3,71,004.

Our alumni students have made a tremendous contribution, gifted water purifiers, hand sanitizers and books. Other than contribution, helped in organizing Alumni Reunion events, Industry Institute Interaction, Mentoring, placement assistance, arranging a seminar for all students, etc.

Thus, Arihant College works consistently to bring holistic development and recognize the ability of the students.

Governance, Leadership and Management

The institution has well defined vision and mission and concrete and dedicated efforts are made for quality and value based education. A proper hierarchy is followed for formal and informal communication and coordination in the institution for academic and administrative planning and its implementation for desired outcomes. The governing body works in collaboration with the Principal to regulate and maintain an amicable and scholastic environment. The Principal along with HOD's and administrative staff steers the college towards fulfilment of its objectives. The college promotes a culture of participative and decentralised management. A large number of committees have been constituted which are competent and empowered enough to formulate and execute plans and evaluate the outcome. For strategic development and deployment of its policies, the college makes perspective plans. These plans are executed through various committees like Purchase Committee, College Development Committee, Examination Board, etc. E-Governance has been implemented in various areas of operation.

Welfare Schemes are available for teaching and nonteaching staff which include medical and duty leave, advance against salary, employee provident fund, etc. Proper performance based appraisal system is followed for all teaching and nonteaching staff. Professional development programmes are also held for Teaching and Administrative Staff in the institution with focus to develop their skills.

The Annual Budget is prepared at the beginning of every academic year for finance allocation and its optimum utilization as well as mobilization of resources. The proper system is established for allocation and utilization of funds and its records are maintained to ensure transparency in the institution. The Income and Expenditure statements of the institution are subjected to regular external audit. Several strategies are implanted for optimum utilization of resources. In compliance with NAAC regulations, QAC has been functioning in the college as a quality sustenance measure and it holds regular meetings for effective planning and implementation of institutional policies. The quality Cell is involved in planning, auditing performance, analyzing strategic issues in maintaining quality parameters.

Institutional Values and Best Practices

Arihant College shows gender sensitivity through various initiatives and actions for creating a safe, secure, and healthy atmosphere on the campus.college initiates anti-ragging committee, internal complaint committee. our college takes initiatives for energy conservation, water conservation, green campus. established solar energy,

wheeling to the greed, sensor-based energy, LED Lights, borewell, Rainwater Harvesting, tank construction, various tree plantation activities. Our college celebrates various festivals, commemorative days, events to develop harmony among students, and also they can understand cultural diversity.

The two best practices implemented by the institution are: Under **Divyang Felicitation** Programme Arihant Education Foundation's, Arihant Arts, Commerce, and Science College Bavdhan, Pune-21 imparts holistic education, to sharpen the social sensibilities of the students. Divyang Felicitation Programme conducted to foster the spirit of Divyang so that they learn to recognize their ability & strength. A Felicitation Ceremony was to acknowledge and applaud the achievement of the differently-abled person. Our Institution also celebrated festivals like Rakshabandhan, Diwali with 'Savali Association for Mentally Retarded and Cerebral Palsy children also distributed mask and sanitiser to the NGO.

Dnyanoday – public speaking and creative writing Arihant Education Foundation's, Arihant Arts, Commerce, and Science College Bavdhan, Pune-21 conducted various workshops, competitions like elocution, debate, poster making, poetry reading, essay writing, story narration. This gives opportunities for developing creative thinking, writing and exploring hidden talent among the students.

Arihant College conducts various kinds of educational activities for the student's progress. Such as **the 'Earn & Learn Policy'** which helps financially needy students so that they can continue their studies by earning while learning. The college conducts various kinds of **Webinars, Seminars, guidance lectures, Conferences, Exhibitions, Educational Field Visits, NSS activities, Mentor-Mentee Meetings, Employee's birthday celebrations** & encourages the students to take a part in **Sports activities**. College especially emphasizes on **'Women's Empowerment, ' Women's Safety'** motive of the college is not only to provide education but also to help their students for their growth.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARIHANT EDUCATION FOUNDATION'S ARIHANT COLLEGE OF ARTS, COMMERCE AND SCIENCE, BAVDHAN BK., PUNE
Address	Behind Crystal Honda Showroom, Bavdhan Bk., Tal. Mulshi, Dist. Pune
City	Pune
State	Maharashtra
Pin	411021
Website	www.arihantcollege-bwd.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Purushottam Wadje	020-67902400	9881475306	020-	principal@arihanta cs.edu.in
IQAC / CIQA coordinator	Priya Kanojia	020-67902404	9922215699	020-	priyat@arihantacs. edu.in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Jain Minority Certificate(1).pdf
If Yes, Specify minority status	
Religious	Jain
Linguistic	NA
Any Other	NA

Establishment Details				
Date of establishment of the college	15-06-2012			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Maharashtra	Savitribai Phule Pune University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1635481735.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Behind Crystal Honda Showroom, Bavdhan Bk., Tal. Mulshi, Dist. Pune	Rural	0.84	3549.76

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English History Psychology Political Science Hindi Economics	36	HSC	English	120	40
UG	BSc,Chemistry Physics Botany Mathematics Zoology	36	HSC	English	120	11
UG	BCom,Advance Accounting Additional English Auditing Taxation Banking Finance Maths Stats Marketing	36	HSC	English	120	120

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				28			
Recruited	0	0	0	0	0	0	0	0	6	20	0	26
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				26			
Recruited	0	0	0	0	0	0	0	0	6	20	0	26
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	6	5	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	6	5	0	11
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	3	0	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	19	0	23
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	389	5	0	0	394
	Female	128	3	0	0	131
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	14	28	13	11
	Female	2	6	1	3
	Others	0	0	0	0
ST	Male	0	1	1	1
	Female	0	0	1	0
	Others	0	0	0	0
OBC	Male	10	2	12	9
	Female	2	4	2	3
	Others	0	0	0	0
General	Male	97	125	84	96
	Female	24	34	42	40
	Others	0	0	0	0
Others	Male	6	5	9	6
	Female	1	3	0	2
	Others	0	0	0	0
Total		156	208	165	171

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
256	227	109	59	27
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	17	17	17	17

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
525	433	446	310	219
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	39	49	35	29

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
193	96	38	41	04

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	07	11	07	09

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
28	24	24	19	12

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 23

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
24.19562	110.95	78.52657	76.89596	65

4.3

Number of Computers

Response: 92

4.4

Total number of computers in the campus for academic purpose

Response: 70

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum aspects of all courses are governed by SPPU Pune. The college rigorously plans and ensures effective curriculum delivery considering institution's goals for the development of students through the following process:

- **Departmental Meetings:** College level committees prepare curriculum planning for various courses at departmental level following the guidelines of affiliated university. Every academic year starts with staff meeting to discuss the planning of curriculum, workload and course content. These helps in maintaining uniformity, transparency and quality in implementation of curriculum.
- **Academic Calendar:** At the beginning of every academic year, Head of the department prepares academic calendar to enhance institutional curricular, co-curricular and extension activities.
- **Timetable and Workload:** Timetable Committee designs time table and displayed on college notice board. The Workload is distributed before the beginning of semester to decide and recommend the requirement in each department so to plan the recruitment of teachers for various subjects. Also, the college has a practice of inviting external experts for theory, practicals and projects evaluations to ensure quality of education. All these activities are done under the guidance of **Steering committee and now QAC.**
- **Teaching Plan and Subject files:** Faculties prepare teaching plan which helps for smooth execution of the curriculum. Subject files are prepared to ease of curriculum delivery which contains the learning resources, methodology, evaluation strategies and students outcome are decided.
- **Induction Program:** Induction program is organized at the commencement of academic year. Students are informed about the course structure, subjects offered, exam pattern and other necessary information for the effective implementation.
- **Use of ICT:** Institute promotes, ICT based teaching-learning process for enhancing effectiveness of teaching process. It includes PPT, Videos, LCD and Google Classroom.
- **Co-curricular Activities:** Faculties promote students to opt for eLearning platforms like NPTEL (National Program on Technology Enhanced Learning), Coursera.org, Swayam.com to encourage students to participate in learning process. Various **seminars, webinars and guest lectures** with eminent scholars and activists are conducted as a part of curriculum learning. College organizes **Industrial and field visits** for students to provide experiential learning to enhance their practical knowledge. Students participate in social, cultural activities, games and sports events and are encouraged to participate in district and state level competitions.
- **Value added courses:** The value added courses are conducted in college to provide students an understanding of the expectations of the industry, to bridge skill gaps and make students industry ready and to provide an opportunity to students to develop inter-disciplinary skills.
- **Bridge Course:** Bridge courses are organized for first year students and lateral entry students to help them to understand basic concepts of Commerce Department and mentally prepare them to

face the challenges of new course work.

- **Participation in Workshops:** Faculties are encouraged to participate in activities like orientation programs, faculty development program, workshops, refresher courses conducted by UGC and other universities for effective teaching.
- **Monitoring:** Periodic staff meetings are conducted for supervision by respective HOD and Principal. Feedback from students is analyzed periodically to improve teaching-learning process through feedback system.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution always believes in **effective time management** to deploy the various academic activities according to the yearly academic calendar. Before the commencement of the academic year, the institution prepares '**Academic calendar**' in line with the academic calendar published by the affiliating university. It contains the relevant information regarding the teaching learning schedule (working days), various events to be organized, and holidays, **dates of internal examination** and semester examination and evaluation. Time Table of regular lectures for the semester is prepared as well as displayed on the notice board and website.

The academic calendar helps faculty members to plan their respective course delivery, academic and co-curricular activities. Department heads closely supervise and monitor through departmental meetings to get review of completion of syllabus as per the lesson plan prepared by faculty members. **Syllabus coverage for each CIE** is decided well in advance and faculty members adhere to it.

The **students' academic progress** is monitored regularly by adopting the strategy of **continuous internal evaluation, Knowledge and skill testing is done by conducting seminars, project work, poster presentation, class test and oral examination.** Before starting of each internal assessment test, assignments are given to the students for each subject which includes **homework, problem solving, Group discussion and quiz.** **Seminars** are carried out by the students on particular topic in a subject during the respective subject lecture and credits allotted by the affiliated university.

Examination and evaluation committee is formed at the college level which monitor overall internal assessment process. The faculties prepare internal assessment question papers based on the **revised Bloom's Taxonomy along with the scheme of evaluation** and it's approved by the department Head. The internal assessment test or examination timetable prepared by the examination committee is published to stakeholders and conducted as per the schedule. **Post internal assessment tests, evaluation of answer scripts and calculation of CO-PO/PSO attainments** are carried out by respective course faculties.

Continuous evaluation and assessments are also done for **laboratory course, project work and**

seminars. The laboratory schedule is prepared by the concerned faculty and batch-wise details are specified in laboratory schedule. Laboratory experiments and viva, submission of journals are the major components of laboratory course evaluation.

The **CIE is achieved** as per the guidelines of **SPPU and all the internal tests** are conducted at the end of the semester. The record of internal assessment is maintained at college level.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 95.24

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 20

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 12

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 13.38

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	73	76	61	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

All departments in the college have courses in their curriculum for crosscutting issues and several programmes are arranged by the college to sensitize the students. The cross-cutting issues are essential part of students' co-curricular activities. The Cultural Committee not only conducts cultural programmes but also builds capacities of staff and students to various dimensions through different cultural programmes. Following are the essential initiatives undertaken by the college:

Crosscutting issues relevant to Professional Ethics: Professional ethics are very helpful for future development of both teachers and students. Arihant College has been taking efforts to **integrate professional ethics** to students through student support, counselling and feedback. Teachers also practice professional ethics on the campus. This practice encourages **boosting in student's behavior**. Non-teaching staff also follows professional ethics.

Crosscutting issues relevant to Gender: The College has been working for development of the students. The **various programmes** are arranged related to **Gender Equality**. The language subjects such as English, Hindi and Marathi curriculum also includes Gender Equality, Women's Equality, Women's Rights, Gender development index prescribed in the syllabus. College encourages boys and girls to participate in sports and cultural activities. Girls and boys rooms are available in the college with all amenities. Guest lectures are organized by the college on **Human Values**, followed by discussions with medical and legal experts on sensitive issues like gender equality, **Women Empowerment** and sexual harassment. The NSS and Student Development Board also arrange programmes on issues like health awareness, value education, self-defence and anti-ragging. Institute also organized poster making competitions, rangoli competitions, debates, quizzes on the core ethics and values. Internal complaint committee has been established for counselling of students on received grievances. The College has a functional women grievance cell headed by senior faculty members who look into academic and personal problems of girl student.

Crosscutting issues relevant to Human Values: Inculcating good human values among the students is a necessary part of curriculum. Our college always takes initiative to make each student to be a good human being as well as responsible citizen. College has anti-ragging committee to ensure ragging free environment. Discipline committee of the college always takes care of human values. College has a handicap friendly campus and also constructed ramp near the staircase for Divyang students. The curriculum is related to human ethics such as national integrity, gender equality, regional equality, communal harmony, linguistic equality, religious equality, goodwill, Justice and freedom.

Crosscutting issues relevant to Environment and Sustainability: The environmental issues are deal in detail in the classroom through a regular subject entitled '**Environmental Science**'. The said subject includes the content such as **Nature of environmental studies, Natural Resources, Ecosystems, Biodiversity and its conservation, Environmental Pollution, Social Issues and environment and Population**. Environmental science is a compulsory subject for second year B.A., B.Com. B.Sc. students. Besides this, college and NSS cell are conducting tree plantation programme every year. In addition to this,

college celebrates World Environmental Day every year.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 9.18

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	14	08	06	04

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 96.57

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 507

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 56.77

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
171	165	208	156	140

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
360	372	384	384	144

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	39	49	35	29

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

We at ACACS believe in outcome-based learning processes, where we identify students as slow learners and advanced learners based on the developed tests, class interaction and test performances. The college caters to the needs of all the students coming from varied backgrounds i.e. from rural background as well as urban background. Most of the students coming from rural areas are first generation learners. Their academic performance, awareness and understanding level to be improved more because of unfavorable socio-economic conditions, lack of education of their Parents etc.

They complete their Higher Secondary Education from the nearby government schools through vernacular medium. To bridge the gap between higher secondary and tertiary levels of education, a bridge course is being organized and meticulous training in English is provided for the fresher's by the college.

Considering the above points it is rightly noticed by the management that some provisions should be made to help the slow learners to improve their academic performance, awareness as well as understanding levels.

The students who score less than 50% marks in term-end examination are asked to attend the special lectures during the time of preparation leave. The slow learners are provided with extra guidance through remedial coaching. The class teachers identify such students and ask them to remain present for special guidance classes.

In the case of exceptionally good learners i.e. students who have more than 70% marks in term-end examination, special arrangement has been made to provide them extra guidance. Such students are small in number. However, in house guidance is provided to them. We incorporate them in various college committees for enriching leadership qualities and we ask them to give presentations in class so as to boost their confidence. Through a mentor-mentee system also, all kinds of support are provided to the slow learners. The mentor takes extra efforts to understand the socio-economic backgrounds which is a reason for poor performance. The mentor also connects the slow learners for the subject teachers with whom they are comfortable for extra guidance. The students are motivated to speak in English and improve their Language proficiency. Audio and video are played in order to teach them right pronunciation. Teachers engage themselves with slow learners and assist them by helping in completion of assignments and arranging extra remedial classes for them. For Advanced learners, faculty encourages and motivates them to perform better in academics as well as provides them different platforms for their professional development and encourage them to appear competitive examinations.

Opportunities in different areas of their interest and proficiency are given to them which in turn teaches them to strike a perfect balance between academics and extra & co-curricular activities which goes a long way in achieving success in their professional career.

Slow learners are helped through peer learning. We encourage advanced learners to conduct seminars to share their knowledge. They are also part of the institute's social responsibility where they support the faculty members by teaching and providing skills to the underprivileged students.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 52.5	
File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject. This presents new opportunities for academics in strengthening the courses under arts, science and commerce.</p> <p>Highlights of student centric methods: Provision for individual involvement in practical or project work, group work, role play, field visit, industrial visits, case study, debates, seminars, presentations. Organization of educational trips and surveys and Special Guest lecture programmes.</p> <p>Provision of e-learning resources: College has computers, LCD's and high speed internet facilities for teaching learning process.</p> <p>Experiential learning: Students may struggle to grasp concepts that don't pertain to the “real world.” With experiential learning, students are given the opportunity to apply data and ideas in a real-world situation where they too play an active role. Under group experiential learning system, Activities are planned for the individual student for each semester. In Physics Newton’s laws of motion was taught by this method. In Chemistry sessions students are encouraged to make their own Indicators using household substances like turmeric, Rose petals etc. to give them real life experiences. In Mathematics, Application of Matrices in Mobile phones and in Geography classes GPS were demonstrated in the class.</p> <p>Participatory learning : The students are engaged in activity learning viz., tours and excursions, group discussions, case studies, community surveys, describing visual images. In Economics subject, students are engaged in brainstorming sessions on Central and State Government budgets. In English subjects, students are given burning issues for enriching communication skills.</p> <p>Interdepartmental collaborative activities promote sharing of thoughts among the students, to develop leadership qualities and inculcate the spirit of team work.</p>

- Participation of Students in conferences and seminars
- Laboratory Practical's in Science departments involve individual as well as in group work.
- Participation in Online Courses.
- To motivate sport spirit among students, the institute engages students in various games and sports and organizes different competitions.

Problem solving Methods: In a problem solving method, students learn by working on problems. This enables the students to learn new knowledge by facing the problems to be solved. The students are expected to observe, understand, analyze, interpret, find solutions, and perform applications that lead to a holistic understanding of the concept. In Geography, teacher ask students to visit nearby areas for understanding real environmental issues such as deforestation and cleaning of Ram River.

In Mathematics students are given the real life tasks such as conducting survey of BMI or their Exam marks are given to perform result analysis so that they can understand the statistical terminologies in a better way. This method develops scientific process skills. This method helps in developing brainstorming approach to learning concepts.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

College faculty uses the latest ICT tools to upgrade the conventional teaching learning process and to make learning more interesting and student friendly.

Effective content delivery by using ICT tools in the class room for better understanding and reinforcement of the concepts and problem-solving is adopted by all the faculty of the institution. ICT tools complement the traditional teaching-learning methods, and the institute is highly interested in providing innovative methods for enriching the learning experience.

The college has around 92 desktops; Classrooms are equipped with projectors and 32 mbps Internet facility. Wi-Fi enabled campus to facilitate teachers to directly stream web pages and videos.

Easy internet access to faculty and students. Faculty regularly uses and shares material by using pdf files, Web pages, You- tube videos, PowerPoint presentations.

Virtual labs and search engines like Google Search, Google Scholar are used to encourage collaborative learning.

College has created online digital repositories for lectures and all the faculties have been actively contributing for enhancing teaching learning process more efficiently.

College has given the access to all the faculties to use NDLI (national digital library of India) to improve the content knowledge.

Teachers are encouraged to use ICT tools. Training programmes related to the development of E-content, learning platform and course management are arranged by the college.

ICT enabled Teaching-Learning Process is supported with Regular Practical Sessions, access to Digital Library, Online Courses (MOOCS, NPTEL etc.), online journals, Online tests, Use of LCD projectors for seminars and workshops, productive use of educational videos, and accessibility of non-print material for students of different disciplines. Communication skills training facility is enriched with ICT tools to make the students acquire proficiency in listening, speaking, reading and writing skills.

Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. Platforms such as Zoom, Google Classroom and Google Meet have been used to create virtual classrooms. The blended mode of learning which combines direct tutor-taught interaction with the online learning is largely implemented.

Online modes like Email, Google meet and Google Classroom are used to conduct assignments, tests using Google Form and Online practical sessions were conducted by using live as well as recorded sessions. Internal examinations were conducted through Google forms and Google meets.

Teachers use social media platforms like WhatsApp and Google classrooms to connect with the students individually and collectively beyond the classroom for giving extra information and support the students.

Various Webinars, Seminars and competitions are being conducted by using ICT tools, for example webinar on POSH Act, seminars on Women Empowerment and Intellectual Property Rights.

On various occasions short films and movies are shown to students via ICT to inculcate moral values and inspired them towards building the nation. i.e. On the occasion of Mahatma Phule Jayanti short film "Satyashodhak" (biography) was shown to the students.

On the occasion of Kargil diwas the movie "URI the surgical strike" was shown to the students to inculcate the feeling of patriotism in the students.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 20:1

2.3.3.1 Number of mentors

Response: 26

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 44.51

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 18.21

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	02	00	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 1.62

2.4.3.1 Total experience of full-time teachers

Response: 16.21	
File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college focuses primarily on the teaching learning process through regular assessment and evaluation of students. To ensure the transparency and robustness of the evaluation the college has provided few guidelines to the faculty.

The efficient and smooth conduct of examinations and timely declaration of the results on noticeboard can be ensured only with the cooperation of all the stakeholders including teaching, non-teaching and administrative staff of the Arihant college. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar and prior notices.

Transparency -

The college conducts an Induction program at the beginning of every academic year where the students and parents are given prior knowledge about the various internal assessments which are going to be conducted throughout the academic year. Scheduling of Internal Examination, Seating arrangements and hall invigilators are listed for every examination. College has appointed separate and competent college examination officer and internal senior supervisor for transparency in evaluation.

Question papers are prepared in a uniform manner as per guidelines of university and the process is monitored by head of department and college examination committee. Internal Assessment is carried out within the stipulated time. Attendance of students for the Examination is monitored. Class test is conducted in each semester for each course along with assignments, and presentation for semester pattern. Term End Examination and assignments for yearly pattern. Staff meetings are conducted periodically to review the evaluation process. The internal class test marks are displayed on the notice board and well informed within time to students. Good timely opportunities given to discuss any concerns or grievances about assessment outcomes.

Robustness -

All the Assessments are conducted and undertaken ethically and with honesty by faculty and students. Assessment procedures are fair, feasible, and equitable for all students. Formative tools are used for internal assessment. For the semester pattern, in theory courses class tests along with assignments and presentations are conducted. And for annual pattern, term end examination, assignments and presentations are conducted. For practical courses, the tools used for assessment are attendance, practical performance, journal and Viva. As per university Guidelines College has appointed CEO. The appointment of CEO and Internal squad committee is done under the guidance of Principal. The college exam officer guides the HODs and issues notices for internal exams and evaluation. And also keeps the record of the same .The

college exam officer conducts the orientation program for the junior Supervisors before the examination which helps faculties for smooth functioning of exams. Our campus is surveillance by CCTV so as to ensure none of the malpractices has been carried out at the time of examination. All classrooms are surveillance by CCTV. Internal squad members have been appointed to ensure the smooth functioning of the exam. Those students who are caught for doing any kind of malpractice are informed immediately to the exam department and appropriate actions are taken by the exam department and Principal and all related records are maintained in examination department.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The process of conducting the university examination and re-evaluation of answer sheets is accomplished following the rules and guidelines provided by Savitribai Phule Pune University, Pune (SPPU). The Principal and college examination committee (CEC) along with College Examination officer (CEO), carry out timely and effective implementation of evaluation reforms to ensure the smooth and transparent conduct of University examinations and internal evaluation. The College examination committee (CEC) meets regularly for effective redressal of the grievances of the students regarding evaluation.

The following procedure is followed for Grievance Redressal for evaluation:

Grievances related to internal examination:

- For grievances regarding internal marks of paper, the faculty collects complaints from students in prescribed form and forwards them to the College Examination committee.
- If student remain absent for internal examination he/she should report the same within 8 days from the date of conduct of examination to the respective dept. along with the valid reason. The Head of the dept. will raise the issue with CEC and arrange the Re-exam for the student in case of genuine reason. It will be informed to the student in stipulated time. During the online examination process if any student remains absent during the allocated time period of exam due to network issues or any genuine reason re exam is conducted for such students.
- After declaration of marks for internal examination, if Student is not satisfied with his score, then the student will be shown the answer sheet of the demanded paper. After re-evaluation of the answer sheet, if any change in the marks is observed then same is updated in students internal mark list.
- The grievances related to problem in submission of online examination forms and queries related to mistakes in hall tickets and mark sheets regarding name, course name, and programme name are resolved promptly by the College Examination Officer (CEO) by communicating it with the university.
- Grievances related to the question paper are reported to the university by the CEO and the decision of the university is conveyed to student immediately.

- We receive applications from students who cannot find out the subjects in the exam form in which he/she is supposed to appear. In this case we take an application regarding the same and forward it to the university in the prescribed format. The university updates the same.

Same process is applicable to change in the name of a student.

Grievances related to University examination:

Assessment of answer sheets for all first year UG University examinations are done centrally through CEC at the college level. The entire grievances are sorted out immediately by the CEC as per the rules and regulations of SPPU.

The grievances related to this are resolved as students have to approach the Head of Department and submit application. The Head of the Department will consult the College examination officer (CEO). In the entire examination process, college provides assistance for the students for smooth functioning of examinations and evaluation.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The College displays its vision, mission, goals, program outcomes, program specific outcomes and course objectives and outcomes on the College website

At the beginning of every course unit, the faculty converse learning outcomes, program outcomes and course outcomes which makes the teaching learning process more meaningful and fruitful. Through this, College makes students aware of the relevance of the topic in their pursuit of knowledge. These COs are modified and reframed, in accordance with the changes in Curriculum and revised as per the need from time to time. These COs are discussed and then finalized.

Copy of the syllabi is available in the department for ready reference for students and faculty members.

Student's achievement of learning objectives and planning is assessed/ evaluated by the individual subject teacher. Academic evaluation of the students is an important part teaching and learning.

The learning outcomes determine the strategies for teaching, learning and evaluation. It involves monitoring of the student through mentorship if student show inabilities to achieve the intended learning outcome they are provided with remedial teaching and simplified reading materials are provided. Alternative methods are also adopted in some cases like learning through the help of diagrams, summarizing the chapter etc.

The examination committee analyses the data on student learning outcome and discusses with the Head of the Institution who in turn has a detailed discussion with the teachers of each department. This helps in planning and implementing methods to overcome the barriers of learning. In our

Institution in addition to the academic needs students need emotional support which is provided by the teachers through the Mentor Mentee system wherein the teacher mentor is aware of the problems of the learner.

Learning outcomes of the programmes and the courses are discussed with students at the end of each topic of the study by the faculty members.

The learning outcomes are stated using Bloom's Taxonomy and expressed in the lesson plan that clearly describes the knowledge, skills and competency expected from the students to acquire as a result of completing their programme.

Students are evaluated through internal tests, viva voce during regular and practical sessions. Their communication skills and knowledge of the topic are tested through presentations. Practical knowledge is assessed through their projects.

From 2019 As per CBCS pattern students are assessed through continuous assessment method.

Regular performance in lectures, Seminars, presentations, orals, assignments, class tests and project work are some of the methods used for evaluation. The progress of the student is communicated to the student.

In the recent years, the College also encourages its faculty to use digital avenues like Google Classrooms, Whatsapp groups to disseminate knowledge and share information in the form of notes, presentations, important questions etc.

The importance of learning outcomes has been communicated to the teachers in institutional staff meetings.

File Description	Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the University authorities, the management of the college and the Principal. Internal assessment is the requirement of continuous assessment and is essential for the fulfillment of course outcomes and program outcomes. The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty. Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by institution in following ways:-

1. Direct Evaluation: College conducts internal and external examination in semester and yearly pattern. There is a internal college examination committee which deals with the effective implementation of the

evaluation reforms regarding the attainment of course outcomes and programme outcomes along with Quality Assurance Cell. The examination committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars etc for actual learning experiences and knowledge, skills and value testing of students. The college conducts practice test just before the university examination which has shown remarkable progress in university result. The institute provides opportunities to the students to exhibit their understanding through the oral and written examinations. The outcome of entire exercise is that the students are evaluated according to specific courses by the concerned faculty. Students can optimally express their knowledge which enhances their confidence.

2. Indirect Evaluation: Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent. Dropout rate is low. Syllabus revision was undertaken in 2019 to integrate value added courses across different programmes. Most departments organize departmental seminars presentation debates on topics dealing with vital social, political, economic and environmental issues of the time. The awareness and sensitivity level is good. Student participation in activities is appreciable. Active participation of students in NSS and departmental activities attest their sense of ethical and responsible citizenship.

Besides direct evaluation the college also tries to attain the course outcomes and program outcomes such as leadership qualities, confidence building team management, coordination by conducting the activities such as cultural activities, NSS. Activities, Career Counseling, Personality Development Program, Communication Skills etc. In addition to above activities, the students are given opportunities to write articles and poems in the college magazine which is published every year. This helps to develop creativeness and innovativeness among the students. Moreover, the huge playground of our college is used to organize sports activities and competitions during sports week which is useful to develop sportive skills among the students. The college provides placement to interested students.

The attainment is satisfactory evidence through their responsible contribution to departmental activities.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 67.36

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
193	96	38	41	04

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
213	102	86	55	12

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.78

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	06

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 49

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	03	04	04	05

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.11

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.95

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	02	13	02	04

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The Arihant College conducts extension activities throughout the year. These activities are organized by different departments of the college, for example, the NSS organizes the activities like Swatch Bharat Abhiyan, Tree Plantation, cleaning Programme of Ram River etc. Apart from these, the extension activities like women’s empowerment, anti ragging measures etc are conducted by NSS and Students development board. Social service activities are carried out through NSS unit of the college. These activities expand student’s academic learning experience and inculcate different values, skills in them. Through these activities the students begin to think beyond individual interest and work for the welfare of the society. It helps them to know the value of teamwork and leadership. It develops communication skills and decision capacity. Students get a wonderful platform to learn about traditions, cultures and different social values through extension activities. They help the students to contribute to national development and social integration. It also creates the awareness about burning social issues among students and thereby develop the rational judgments about the do’s and don’ts of the society. The social issues like superstitions, gender inequality, social discrimination are eradicated by the students through these extension activities.

These subjects develop social awareness regarding current issues, cultural and traditional issues in India.

The College promotes neighborhood network and students engagement in extension activities, contributing to good citizenship bearing high moral values, community service and holistic development of students. To sensitize students, Cultural activities and NSS Programmes play crucial role. The faculty members of these committees introduce various activities to the students during induction program and ensure their participation throughout the academic year.

Blood Donation Camps: Their social concerns are strengthened through the conduction of various programs like blood donation camps, health check-up camps, etc. The College arranges health check- up camp, blood donation camp, and awareness programs and other social awareness programs. Involvement in such service-learning activities helps students to become matured and socially responsible.

Clean India Campaign: The students are motivated to participate in need based outreach activities such as 'Swachh Bharat Abhiyan', the river cleaning campaign is carried out by the students. Sanitation and hygiene is maintained by the students in the campus premises as it is practiced and preached at the time of such campaigns. The student volunteers provide medical help to society and raise funds to help the victims of natural calamities. The habit of cleanliness is made evident at the time of procession of the pilgrims. These activities help to sensitize and inculcate ethical behaviour among the students.

Social Awareness Program: Activities like street play on various issues inculcate the awareness and social values among the students. Road safety awareness program is organized by the college. Women Empowerment, Street play, Indian Constitution Day are celebrated. Students actively participate in various inter-college competitions like Drawing, Elocution, Debate, Quiz Competition, essay competition etc. These lead to emotional, intellectual, social, and inter-personal development of students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 43

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	14	10	7	03

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 77.74

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
440	420	422	228	87

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 5

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	01	01	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Our college provides education to students in rural Areas. The College is located on Pune-Mumbai Bypass Highway. The college is providing adequate physical and infrastructural facilities for the teaching-learning process for the students. The institution is conscious of the need and importance of enhancement of infrastructure from time to time for the effective teaching-learning process and upgrading the equipment's for smooth functioning of the college. The college has separate rooms for the principal cabin, administrative office, staff room, sports room, NSS room, seminar halls, library & Reading hall; Dustbins are kept in the examination department, staff room, and administrative office and college premises to maintain cleanliness. The college has provided clean drinking water. An aqua-water purifier has also been made available. Sports equipments are available in the sports department for students. 105 CCTV cameras have been installed in the college premises to curb ragging, security and malpractices in examinations. The Auditorium Hall is widely used by all the departments, for conducting various activities such as yoga asanas, cultural programs and seminars. Adequate ICT facility is available in computer lab and classrooms.

The Institution is located on 3,125.30 sq. m of land. Well-equipped infrastructure, spacious building, computer laboratory, Physics laboratory, Chemistry laboratory and Botany laboratory, Zoology laboratory .ICT-enabled classrooms, Seminar Halls, sports ground, parking for two wheelers and 4 wheelers.

ICT-enabled classrooms enable the learners to get acquainted with new research & developments programs and current happenings around the globe. The facility of electricity/light is provided in class. There is a computer and xerox machine for the examination department.

The library is rich and has sufficient books and Journals to meet the academic needs of the students and teachers. The reading room is open to college staff and students.

Classrooms have proper illumination, seating and ventilation arrangement. For Commerce and Science student's laboratories are well equipped with latest equipment's and software. The institution has infrastructure facilities for indoor-outdoor activities, seminars, conferences, presentations, ICT enabled teaching learning process.

In the year 2014-15, there were only **six** classrooms where as now, the college has **twenty** numbers of classrooms and improved academic infrastructure. The growth of the infrastructure keeps pace with the academic growth of the college. The college also encourages students to undertake and participate in various community cantered activities like NSS, tree plantation, rice plantation etc.

The following facilities are available for curricular and co-curricular activities:

Sr. No	Facility	Purpose

1.	Seminar hall	To conduct seminars, quiz competitions, g Guest lectures, debates , Cultural program placement activities etc.
2.	Classrooms	Regular teaching and learning
3.	Technology enabled learning places	Computer labs for practical
4.	Chemistry Laboratory	Chemistry Lab for Practical
5.	Physics Laboratory	Physics Lab for Practical
6.	Botany Laboratory	Botany Lab for Practical
7.	Zoology	Zoology Lab for Practical
8.	Library and reading hall	Library and reading hall
9.	Examination Department	For Examination related work
10.	Canteen	For all staff and students
11.	Pantry Room	For all staff

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Department of Physical Education & Sports Established in the year 2014. For the effective implementation of sports activities, college has established Sports Committee. Sports have been an integral part of the institution. Physical education being a part of curriculum, the sports practice is carried out in our college ground. The sports facility is under the supervision of Director of Physical Education.

The college has spacious ground to organize various sports activities for the students and the Director of Physical Education trains our students in various sports and games physically, mentally and emotionally. In the institution, indoor sports facilities are made available for the students which help in developing their skills as well as help them to relax and entertain themselves in their leisure time and builds students leadership qualities. The College has adequate space to organize various indoor and outdoor sports activities for the students such as Carrom, Chess, Table tennis, Volleyball, Basketball, Cricket, Kabaddi, Kho-Kho, and Badminton. Students are also motivated to participate in Inter-collegiate sports tournaments for which they practice in campus itself within available sports facilities. Incidental expenses are met by the college when students represent the college at university level. T. A. D. A, and sportswear is also provided to the students who represent college at Inter-collegiate and University level. Occasional events like Yoga Day, National Sports day and sports week are enthusiastically celebrated every year in the college.

In order to promote cultural activities, the college has a separate seminar hall for all cultural programs such

as Drama, Dance, Music, Singing, etc. The facilities include a sound system, music system etc. The cultural activities are supervised by the cultural committee with the active participation of the Cultural Department.

Health and Hygiene:

Institution takes care of cleanliness, proper disposal of waste water and making available adequate drinking water to the students and staff. It refers to all the activities that are carried out to preserve, maintain and improve good health.

- The cleaning of campus, classrooms, and toilets is carried out on daily basis.
- Laboratories, offices and cabins are cleaned daily by college peons.
- Pest control in office, library, and other relevant places is carried out regularly with the help of out sourced agencies.
- Water purifiers / filters are installed to provide hygienic drinking water for the students and staff on the campus.
- In each department first aid boxes are made available and maintained.
- Physical Education course is compulsory for the first-year students for holistic development of the students.

NSS:

Institution has a separate furnished office for National Service Scheme (NSS). It has been provided with all the necessary amenities and facilities required for NSS activities. The maximum number of students sanctioned for enrollment in NSS by S. P. P. U. is 25. Every year seven-day residential camp is organized at a village adopted by the college.

NSS unit has been effectively functioning since 2017 in the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 65.22

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 4.3

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.56	4.90	0.89	0.95	00

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Knowledge resource centre has stack room and reading room with 5346 books, textbooks, journals, and digital resources. The integrated library management software (ILMS) is an automated package of library services that has several functions. It offers Web OPAC services like cataloguing, searching, Patron management, Acquisition, Circulation, Report generation, indexing of bibliography, Serials management with a full screen graphical web- based user interface. User can issue and renew the books as well as patrons can see their search history, they can suggest books from their own account through library network content pages of books available in the OPAC search.

Name of ILMS software	E-Granthalaya 3.0 (With Cloud)
Nature of automation	Fully
Version	E-Granthalaya 3.0

Year of argumentation	October 2019
File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.76

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.34	1.11	0.40	0.58	0.39

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 60.75

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 325

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

IT infrastructure is a base part of the institution, Therefore our campus is upgraded with all the necessary IT facilities. The college has total 92 Computers and out of these, 50 computers are being used by the students in the computer laboratory with required software and antivirus and remaining are for academic and administrative purposes. The College has one computer Laboratory with internet facility. The computer lab is powered by UPS to ensure uninterrupted usage of power. The lab has LAN facility to all the computers. The college has adequate IT facilities for strengthening the teaching and learning process. We have different ICT equipments like Scanners, Printers, LCD projectors, Wi-Fi modems, Digital Cameras, Speakers and Wireless Microphone etc. to provide effective teaching and learning, the college campus is WI-FI enabled. Faculty can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities, and download information related to the curriculum and also to gain further knowledge about their subjects which is then passed on to the students. ICT enabled Classrooms are available for Power Point Presentation lectures, audio, video films and for blended learning etc. 105 CCTV Cameras are provided in the college campus for monitoring day to day activities , security & safety. To maintain the arrival and departure of faculty, Bio-Metric machine i.e., thumb impression machines are installed. All the computers in college are provided with well UPS Back-up facility. The college administrative office computer lab has LAN connectivity. Faculty uses power point presentations, videos etc. in the class rooms to enhance teaching learning process. Scanners, printers, Xerox facility is available and faculty make use of this for the benefit of students. Students are encouraged to use IT infrastructure in the best possible way to augment their learning and hone their IT skills which is a must in today's environment.

The Internet facility is provided through wired connections, there are five Internet switches with optical fibre connectivity support. In order to provide high quality speed of network, the College has Lease line Internet connection with 32 Mbps bandwidth.

We are using ERP System in our Institution. ERP stores all the data into a single database, allowing all departments to work with the same information. Additionally, all this data can be organized, analysed and interpreted into reports. ERP systems bring together Students, Parents, Admin, Faculty, Assessment, Library, and Placement.

Server Room

- 1) Dell Server - Use for Domain Server & We have Virtual Server for N-Computing as a Verde Server for Computer lab n computing systems
- 2) Sohpos Firewall Device - Use for route the internet lines & security purpose.
- 3) Network Switch - Manageable switches for managing the network for all departments & users.
- 4) NVR/DVR - Use CCTV systems for whole building surveillance purposes.
- 5) Matrix EPABX - Use for Telephone line propose & internal communication.
- 6) UPS - Use for electric backup

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 8:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 42.93

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
20.50	35.02	41.11	35.39	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has defined policies and procedures for the maintenance of physical, academic and support facilities their utilization. We have a well- defined system and staff for this purpose. The maintenance department is vigilant about the requirements of maintenance of all facilities in order to ensure optimum utilization and financial resources allocated for maintenance. There is a established system to take care of timely requisitions for repair and maintenance works. Heads of all the departments prepare requisitions for repair works and it is processed properly which will be later on sent to the in-charge of repair and maintenance. The requisite sanction is given by the Principal and the repair works is undertaken by the required technicians. The financial provision is made and proper approval is taken by the maintainance department and a payment for the same is made. The maintenance in-charge looks after whether the available resources are optimally used according to the priority.

The institution has Annual Maintenance Contracts for elevators, generators, water cooler and intercom.

Procedures for utilization of support facility

1. Utilization of laboratories:

- Students are allowed to make appropriate use of the respective laboratories under the guidance of their faculties.
- Class wise computer laboratory schedules are followed as per timetable. New requirements are processed through the practical in-charge of respective class.
- The Network administrator maintains and does the updations required in computer laboratory.
- Laboratories are made available to students from 9:00 a.m. to 6:00 p.m.

Continuous allocation of different batches to laboratories is scheduled according to the lecture timings.

- Lectures and practical sessions are arranged in such a way that the students should not waste their time. The students are allowed to use laboratories for extra hours if the laboratories are free.

2. Utilization of Library

- Students are allowed to use library for their regular studies and reference work.
- The teaching staff and administrative staff can use the library facilities.
- Faculty can use the library for their reference work.
- Library has its own website, and is installed with E-Granthalaya with the OPAC.
- Library is available for students and staff between 9:00 a.m. and 6:00 p.m. on all working days.
- The students can borrow two books issued for home lending on the library cards. They are also allowed to get one book issued on their identity card while they are studying the reading hall facility.
- The library provides support services to the students and staff members in various ways.

Services given by library staff are in the following ways:

- a) Orientation for entry-level students.
- b) Question Papers
- c) Syllabi
- d) Maintenance of newspaper clipping files.
- e) Handling of periodicals, institutional membership subscriptions.
- f) E-books and e-Journals

3. Sports complex:

The institution has indoor sports facilities like Table Tennis, chess and carom etc. and Outdoor games facilities such as volleyball, throw Ball, Basketball, Badminton, Dodge ball.

The institute organizes the outdoor games activities such as cricket, Kabaddi & Athletics in Bavdhan Grampanchayat Ground nearby college. We have play-ground which are well maintained and used optimally.

4. Utilization of Classrooms:

Classrooms are allotted as per the student strength. Lectures and practical are regularly monitored.

Maintenance of the classrooms is monitored by the maintenance department and accordingly maintenance work is get done.

5. Maintenance and utilization of computers:

There are total Ninety two computers in the college, out of which seventy are for student's purpose and remaining are for administrative purposes. Maintenance of computer is done regularly as per requirement and major work is done during the vacation. Network administrator looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. In case of physical damage we call expert from related agencies. Power back up is provided to the computer systems to use them optimally. The College has Lease line Internet connection with 32 Mbps bandwidth. LAN and internet connectivity is regularly tested. LCD projectors, the audio-visual system is set up in the classrooms and seminar hall. The college website is maintained regularly. The college is having proper outsourcing agencies for maintenance, replacement and renovation of infrastructural facilities by making enough annual maintenance contracts (AMC).

6. Physical, Academic and Support facilities :

The college has enough space to accommodate all the requirements. There are enough classrooms for routine classes with spacious library, administrative office and other basic facilities as per the university affiliation norm. Internal cleaning of the college building is equally distributed among all the housekeeping staff. Garbage Van (Ghanta Gadi) of Bavdhan grampanchayat, regularly collects the garbage. Both urinals and toilets are also regularly cleaned with proper hygiene. Furniture or any damage is repaired and replaced. Black boards and glass boards if broken are changed immediately. Broken glass panels of windows are replaced once in a year as and when required. College is having **20 classrooms where all ICT equipments are readily available**. The college has its own canteen and offered on annual contract basis which provides good quality food items at affordable rates and Canteen Committee regularly reviews its rate and gives specific instructions about the hygiene and quality of the food. The college has acquired a bore well for drinking, clean water and supplying water to the trees on the campus. An RO water cooler purifier is available to supply pure drinking water.

7. Extra-Curricular Activities:

There is a spacious **Auditorium/ seminar hall** for Cultural and other activities. It is well equipped with advanced audio-visual system and maintained regularly. All planning and strategies about planning and organizing co-curricular activities are done in College Development Committee. The CDC takes proper decisions and implements the same for the betterment of the college and for the welfare of students. The college has a provision of budget allocation for various activities.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0.36

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
05	00	01	02	00

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 13.38

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
89	64	59	68	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 17.64				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
33	21	15	04	00
File Description	Document			
Self attested list of students placed	View Document			
Institutional data in prescribed format	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years				
Response: 17.1				
5.2.2.1 Number of outgoing student progressing to higher education.				
Response: 33				
File Description	Document			
Upload supporting data for student/alumni	View Document			
Institutional data in prescribed format	View Document			

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)				
Response: 0				
5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years				

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	15	13	04	01

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 14

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	07	05	01	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-

curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The aim of the college is 'Rural Youth Empowerment through Quality Education. To achieve this goal, we give enough representation in the co-curricular, extracurricular activities of the college and partial representation at the administration level. The institution is involved in several activities at an institutional and societal level. For development of leadership qualities and organizational skills, Student's Council is constituted. As per the norms, meetings are held regularly and records are maintained.. It consists of the best students from all areas of the college. Other active students are also involved in the various committees as per their expertise.

1. College Development Committee: In this committee which is formed as per Maharashtra Public University Act 2017, students play a vital role in the process of development of the college which again provides leadership qualities.

2. Student Council-The College formed Student Council. The members of the Student Council have been selected based on merits. All the meritorious students from the FY, SY, TY have been selected for the committee and some from the NSS. The Student Council body has a President, Vice-President and Secretary. The Student Council and other committees are involved in all the college activities that have been organized.

3. Sports Committee- This is headed by the director of physical education of the college and organizes Annual Sports Meet. Student representatives from senior colleges are actively involved in this committee in planning and executing all the indoor and outdoor competitions and games. Other activities include conducting the Premier Basketball League (PBL) and Premier Football League (PFL) which have unique formats, with teams comprising players from all the batches, and are spread out across the three trimesters. The committee has also introduced an inter-batch swimming event to provide an opportunity for most of the students to portray their skills.

4. Cultural committee- Cultural activities are planned by the committee in the beginning of the academic year. The committee identifies interested and expert students in cultural programs and give opportunity to develop their skills.

5. Grievance Redressal Cell – This addresses grievances of the students like examinations, infrastructure, harassment, ragging, etc. Suggestion Boxes are placed in the college at a noticeable location where the suggestions are given by the students. These boxes are opened in the presence of the Principal, staff and students' representatives monthly and the Grievances are immediately resolved satisfactorily.

6. Sexual Harassment-Committee is formed for resolving the cases of sexual Harassment and to take proper action regarding complaints. Students are also part of this committee, so that problem solution gets easier.

7. Library Advisory Committee-The duties of the committee include formulation of policies and strategies for the development of the library services and facilities with the active participation of students.

8. Anti-ragging Committee will be the supervisory and advisory committee in preserving the culture of

ragging free environment in the college with the help of student participation.

9. College Magazine Committee- Formed to create and publish a College Annual Magazine. This committee includes the teachers and students' members.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 18.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	23	22	21	09

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni association is strength of Arihant College Bavdhan, Pune. The Alumni association of Arihant College was formed and registered with Charity Comrossionar on 28/1/2020 with registration number 175. However, it was functioning since 2017.

The alumni meet is conducted once a year, where the alumni from different branches of the undergraduate programs share their views and give suggestions for the betterment of Arihant College of Arts, Commerce and science Bavdhan Pune. The alumni meet is hosted by the college and the alumni are felicitated. The alumni meeting are mutually beneficial for the institute and the alumni. It allows the alumni to meet their

friends and act as a bridge for the faculty to share their experience, knowledge and insides Alumni always gives great contribution in the form of knowledge and skill for present students.

The alumni visit the college to deliver guest lecturers for the students and motivate their juniors. A successful entrepreneur from the alumnus is invited to talk about their success stories on the various occasion of the College the alumni also help the institute by donating required instrument books and machines so that the college can provide better facilities to the student.

Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors, many of them are first-generation entrepreneurs. They decided to become entrepreneurs during their academic year at Arihant College of Arts, Commerce and science. Through the journey as an entrepreneur, they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.

Objectives:

1. To bring together students of Arihant College youth in every area to act as their representative and coordinate, synchronize and promote their interest in all matters.
2. To utilize the experience, wisdom, zeal, ability and spare time of past students of the Arihant College for the benefit of the weaker section of the society.
3. To take up public interest matters relating to the past students of Arihant College in this area with State and Central Government and Semi-Government or private organizations or public co-operations.
4. To promote sports education, culture & knowledge by arranging seminars of past students of Arihant College.
5. To arrange seminars and to develop activities for a healthy environment, and to avoid pollution developed the habit of tree plantation; cultivate horticulture gardens and agriculture plants in selected areas
6. To guide past students for their professional development.

It has contributed significantly through financial and non-financial means during the last five years:

- 1. Unique mentorship program by assigning expert alumni to guide the final year students in their projects in distance mode.
- 2. Actively help in the organization and management of extensive outreach activities of the Institute
- 3. Serve as role models for students through distinguished services in different fields of service.

Alumni Benefits for Students:

? Personality Development Program

? Career Advising

? Industry Institute Interaction

? Mentoring

? Placement assistance	
? Sponsorship	
? Arranging seminar for all students	
File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)	
Response: E. <1 Lakhs	
File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Governance of the Institution: Arihant Education Foundation was established in 2005 while the Arihant College of Arts, Commerce & Science was established in 2012. It offers various Under-Graduate courses and is affiliated to Savitribai Phule Pune University and recognized by the Government of Maharashtra.

The aim is to provide an ideal academic atmosphere for pursuing excellence in higher education in Art's, commerce and Science. The college has excelled in academics as well as curricular activities. We provide in-depth knowledge and expertise through innovative methods of teaching and learning so as to create a pool of resourceful, self-motivated manpower. Students from all parts of India are pursuing education at various Arihant Institutions.

Vision: -

Striving to be a premier academic institute for developing and nurturing competent students to build the nation

Mission:-

- To educate, empower and enrich the students with knowledge and skills.
- To impart value based education to make the students competent, accountable and civilized citizens.
- To develop moral, ethical, social, aesthetic and democratic values amongst students.
- To provide a platform for interaction between academicians, industrialists and students for enhancing employability and developing human resources.
- To prepare students for participating in global scenarios and connecting with global issues.
- To make students skillful and productive for their contribution in national development.
- To emphasize on developing the emotional and social quotient amongst students.

Governance: The College is governed by Arihant Education Foundation (Parent Institute, hereafter called as AEF), Pune. The top management plays a pivotal role in formulating the policy and to creating a favorable environment for academic excellence. The top management of this college consists of a group of social workers with expertise in the field of education management. They have established a culture of active involvement in the process of quality improvement. The meetings of the College Development Committee (CDC) have become important in decision making on issues related to quality improvement. The CDC consists of representatives from management, teaching, administrative staff, social workers,

professional industrialists, along with Principal and students, alumni for effective management for administrative and academic processes.

Perspective Plan:

Our strategic plan is up-gradation and its sustainable growth of our college, for this purpose we have marked systematic benchmarking. Accordingly, our management has defined perspective plans and plans of action. Arihant College Bavdhan is determined to make available required resources to accomplish the perspective plans.

Participation of teachers in decision making bodies:

The Principal, HODs, QAC Coordinator, College Exam Officer, Academic Research Coordinator and the faculty members receive freedom to develop academic leadership.

Head of the Departments: - The Head of Departments have complete liberty in handling the administration of the department including the distribution of the workload, monitoring of the teaching – learning and evaluation process.

Coordinator of Committees: - senior faculty members work as the coordinator of committees for various student support activities.

Designing the curriculum for Add-on Courses: - The coordinators of add on courses are given liberty to design the curriculum.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution conducts a Management level meeting annually, where the policy framework and the plan of action for the upcoming academic year is framed which is later conveyed to the respective institutions. The powers and authority to take systematic decisions is being delegated by the higher authorities. Thus, the institution has adopted a very systematic approach towards decentralized participatory management where HOD's are also contributing a lot in the management.

The institute has an Office-in charge for controlling various administrative activities who in turn is assisted by various other officers like, Accountants, Clerks, Lab Assistants, etc. The college has appointed Co-coordinators for Arts, Commerce and Science stream respectively who look after their respective streams and are assisted by the Head of the departments Who look after regular activities of each academic department.

For controlling and supervising various academic disciplines, cultural, co-curricular, sports and exam related activities, committees are constituted.

Anti-ragging committee, Grievance redressal committee, Student welfare committee, Time table committee, Skill development committee, Excursion committee, Staff academy committee, Magazine committee, Sports committee, Examination committee, Placement cell, Alumni cell, and Cultural committee.

Following are the levels that indicate participative management.

CDC: - The College Development Committee consists of management representatives, representative teaching and non-teaching staff along with the Principal to take care of effective administration by guiding administrative and academic processes.

Principal: The College has a qualified and approved Principal on a regular basis.

Quality Assurance Cell (QAC):-The institute has a functional Quality Assurance Cell for quality improvement. QAC looks after the quality improvement in Academic and Administrative departments in the institute.

The institution follows hierarchy given as below

- The Principal conducts a meeting of teaching staff on the first day of commencement of the academic year where academic calendar is prepared. The Principal ensures fulfillment of stated mission by guiding internal committees to carry out several activities throughout the year. The action plans are prepared in the beginning of every academic year and executed as planned.
- In the beginning of every academic year the Principal constitutes internal committees and guides the respective committee heads to design plans of action for the academic year. In the annual review meeting the management reviews the incorporation of action plans into strategic plans.
- The college plans develop both infrastructural and human resources to enhance and facilitate academic and co-curricular activities.
- The Principal appoints chairpersons of various committees and its members.
- The college administration and action plans are executed through different committees as per academic calendar. The Principal takes monthly review of the activities through regular meetings.
- The members of management and the Principal interact with various stakeholders such as students, alumni, parents, industry experts, faculty, employers, university personnel, higher education personnel, etc. from time to time in CDC meeting.
- The college conducts PTM to discuss issues related to the student's performance. An induction program is conducted in beginning of every academic year to orient fresher about the college discipline and various curricular, co-curricular and extra-curricular college activities.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Parent institute of our college, 'Arihant Education Foundation' is established with a great vision of overall development of all the deprived and weaker section students taking into consideration the heritage and culture. To achieve these objectives, the management has defined a strategy in a systematic manner by having following policy-

Quality Improvement Strategies –

1. Enforcing a culture of Academic Excellence

The institution focuses on achieving 100% results by making divisions wherever possible, based on merit to address the diversified needs of the students.

2. Upgrading Existing Courses & Starting Post Graduate Courses

The institute currently has graduate courses with limited specializations; by 2024 the college aims to increase the specialization courses in order to provide the students an opportunity to choose the topic of their interest.

U.G. Programme–

BBA, BBA (IB), BBA (CA), BCA (Science), B.Sc. (Data Science),

B.Sc. (Fashion Designing), B.Sc. (Cyber Security)

B.A (Public Administration)

4 Year Integrated Programme- B.A. B.Ed., B.Sc. B.Ed.

P.G. Programme-

M.A- English, Psychology, Political Science, Economics& Public Administration

M.Com – Cost Accounting, Marketing, Banking & Business Administration

M.Sc. - Physics, Chemistry, Mathematics, Data Science, Fashion Designing.

3. Research Center- Ph.D. Programmes

In synchronization with Savitribai Phule Pune University Arihant College Bavdhan is determined to establish a research center for understanding challenges and benefits in the faculty of Humanities, Commerce & Management and Science & Technology wherein Ph.D. programmes will be conducted. The object of the research center is to explore institutional strategies that capitalize on the strength of the institute. College is intended to strengthen research centers through rewarding leaders who embrace a collaborative point of view and develop research culture that frowns upon research building. To maintain high standards in academics, the required infrastructure will be made available in the campus. The institution has future plans to construct boys and girls hostel having the capacity of 500 students.

4. Promote Research Culture among students and faculty

Students – Project based /centric learning

1. Students will be made to work on live projects such as building website; apps etc. which will help not only to develop skills but also enhance their creativity.
2. Students are encouraged to write and present research papers with guidance of faculty.

Faculty

- a. Invite well known speakers for inspiring speeches, workshops, seminars and training programs.
- b. Encouraging faculty to do Ph.D. and reviewing their thesis.
- c. Encouraging faculty to write research proposals.
- d. Designing appraisals with weightage on Research Appraisal policies to be designed to give 30 % weightage to faculty with research experience

Establish an Incubation Centre under Entrepreneurship development cell. Our college conducts various activities such as guest lectures, training workshops etc. for encouraging our budding entrepreneurs. The institution plans to apply for the mentorship of the incubation center of Savitribai Phule Pune University (SPPU) for students.

5. Faculty Development Cell

The institute plans to start a cell for faculty development. To support their teaching/learning and research and this helps to improve the Quality of Education.

6. To develop a well-equipped ground for students.

File Description	Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment, service rules and procedures, etc.

Response:

College has a board comprising trustees, from which a governing council is formulated having a President and other members along with Principal and staff. They formulate a policy on the important issues of the college like recruitment, infrastructure, courses and administrative reforms, welfare measures etc. They ensure the norms of UGC, State Government and SPPU.

The Institute has the following cells/ committees:

Administration set up – Here all administrative work related to academic, HRM, accounts and records are maintained. The Principal is the Academic and administrative head supported by faculty and administrative staff.

College Development Committee – This committee consists of chairman of management, members of management, the Principal (Secretary) and members are from teaching and administrative staff who take all decisions pertaining to qualitative and quantitative improvements of the college.

Student Council - To achieve vision & mission college establish Student Council where active students are selected as members and participate in planning and execution of every activity.

Admission Committee – Deals with admission related activities like planning for admissions, advertisements on websites, posters, handbills, canvassing, short-listing of the names and preparing a final list.

Library Advisory Committee: This committee decides on the procurement, use and maintenance of books, magazines/journals, efficient issuing of the library materials to students and staff.

Examination Committee: It takes care of examination work such as; printing of exam papers, preparation of results, maintaining the required record, allotment of exam duties and exam-hall arrangement, exam related grievances, submitting marks to the university.

National Service Scheme (NSS): The National Service Scheme (NSS) has student volunteers, one male faculties and one female faculty Program Officers. NSS is involved in community development and social welfare. The main aim of NSS is to inculcate social values among students, and to provide service without bias. NSS conducts various activities such as special winter camp, road safety awareness program, tree plantation and other activities.

Grievance Redressal Cell: This is headed by the Principal and has senior teaching, administrative members to redress grievances related to discipline, ragging, sexual harassment and other student grievances. This committee, which is chaired by the Principal and includes senior teaching staff members, and is responsible for resolving student grievances pertaining to discipline, ragging, sexual harassment, and other issues.

Anti-Ragging: Institute has an Anti- Ragging Cell to ensure safety and security of students.

Students Development Board: The students' development board is active, organizes a variety of

workshops, seminars, lecture series, and social activities to help students develop their personality. For the general development of students, the college has introduced programmes such as Earn & Learn, One Day Workshop, Special Guidance Scheme, Nirbhay Kanya Abhiyaan, and others.

Placement Cell: It guides and assists students to secure jobs through placement drives conducted in the campus. The College follows a formal recruitment process. Job applications are invited from suitable candidates. Applications are screened and candidates are shortlisted and groomed and mentored by subject experts through personality development, quantitative aptitude lectures and mock interviews. Short listed candidates are then sent for the interview.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

1. Advance against Salary:

Whenever any teaching and administrative staff face financial problems viz. Medical treatment, domestic issues, children's fees etc, for this purpose college has a policy to provide advance against salary and letter

on to recover the same amount in monthly installments. So also, on the occasion of festivals like Diwali, Dussehra, Christmas, Ramadan Eid etc, the salary advances are given.

2. Leave Policies:

Casual leave and duty leaves are given as per the rules framed by the institute. The institute grants duty leave to the staff for various purposes like working as external examiners, attending workshops, seminars, conferences, orientation programmes , refresher courses etc. If the staff is attending their duties on holidays compensatory off are given to the staff.

3. Felicitation of staff:

All the teaching and non-teaching staff members are felicitated on their achievements to appreciate their hard work e.g. award of Ph.D, M.Phil, NET/SET, Completion of refresher/Orientation courses, award received from any outside organization etc.

4. Institutional Activities:

Various activities, guest lectures, faculty development programmes and workshops are organized/ attended by the staff.

Example: Google form creation training workshop, Faculty Development programme on Soft skill development program.

5. Birthday Celebration:

The Birthdays of staff members are jointly celebrated by felicitating them and offering best wishes on behalf of the college. Felicitation is not made by offering a bouquet in the traditional manner, because it is a sheer wastage of money as well as promoting the dirt. Instead the college gives books, Plants, etc. as a gift.

6. Free Covid Vaccination:

The Arihant Education Foundation has provided free Covid-19 vaccines for teaching and non-teaching staff of Arihant College of Arts, Commerce & Science Bavdhan.

7. Health Checkup:

Arihant Education Foundation organizes health checkups for all the staff members of Arihant College of Arts, Commerce & Science Bavdhan.

8. Medical Leave:

The institute grants medical leave to the staff in case of any health issues. Beneficiaries submit the applications and the relevant documents regarding medical concerns.

9. Other facilities:

The benefit of the Employee Provident Fund for teaching and non-teaching staff is provided by the institute. Management contributes equal share for Employee Provident Fund. The concerned amount is regularly deposited in the bank on a Provident Fund Account. Staffs are allowed to use college ICT facilities for their research work. The staff can use internet facilities for their research and other academic work. Reprography facility is also provided to the staff. If any relative or ward of the staff is a registered student in our college, they are allowed to pay the college fees in installments. For any urgent personal work the staff members are allowed to go outside, making a proper entry in the Movement Register with prior permission of the Principal.

Inspite of all these, Management has made special provision for promoting qualities of teaching and administrative staff which helps for achieving vision and mission of college.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	05	02	02	02

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 33.14

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	05	00	01	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Institute follows all the basic employment and promotional policies as required by Savitribai Phule Pune University as well as Government of Maharashtra. Each and every faculty member completes the self-appraisal in the following format Self-appraisal is done on the basis of the following points:

- 1) The academic and administrative duties allotted by HOD.
- 2) Effective completion of allotted syllabus using various student centric approaches.
- 3) Developing various level learning resources.
- 4) Actively engagement in research and publications.
- 5) Major contribution for the benefit of the student/ staff / Institute. Awards/ Rewards obtained by the

faculty and staff.

- 6) Contribution towards extra and co-curricular activities.
- 7) Completing exam duties assigned by the college and Savitribai Phule Pune University.
- 8) Effective implementation of formative evaluation tools.
- 9) Teachers actual participation in socila activities.
- 10) Giving guidance and counselling to students.

Faculty Appraisal Procedure:

Perfromance appraisal is completed in last month of every academic year. Specific format is developed for appraisal and assesment is done by student, alumni, etc.

1. The achievements of faculty members are monitored and updated in the college records. In our college feed back is collected for performance appraisal of the staff and it is analysed and the feedback is communicated to the employee for their improvement.
2. The appraisal report of faculty is made on the basis of his/her yearly achievements, discipline, quality of teaching, etc. and is then submitted to the head of the institute.
3. Besides this, the assessment of the teachers comes through the feedback forms filled in by the students which indicate the teacher's performance.
4. Faculty Self-Appraisal Form is provided by the management annually. This form consists of many criteria. The staff are required to rate their performance on various parameters. An Annual Self Appraisal form is provided in prescribed format.
5. In addition, the Annual Self-appraisal Forms are filled in by faculty in a specific format, based on which the Principal gives a rating on the basis of performance throughout the academic year and the same are sent to higher authorities.
6. Through the Self-appraisal system we evaluate the shortcomings and improve upon them and help to improve the performance of faculties.
7. The participation of the teachers in various college affairs is closely monitored by the Principal.
8. The head of the institution also uses evaluation in an informal way to improve the services of the office staff.

Once the form is returned to the management, it then checks each form for their rating and from a predetermined scale decides the increment to be provided to each staff member.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college conducts external audits regularly:

External Audit:

The External Audit is conducted for every financial year by external auditor M/s. Sanjay S. Rathi & Company (Chartered Accountant Firm) who conducted the external audit from financial year 2016-17 to 2020-21. The Firms appointed as external auditor, conduct an external audit and certify the financial statements viz. Balance Sheet and Income and Expenditure Accounts. The auditors also conduct an audit of Cash Book, Ledgers and Subsidiary Books etc. and report the Management on discrepancies found out. Accordingly, a report is prepared and submitted to the management.

The auditor has relied on data provided for student intake and fees collected provided to them during the audit. Auditor relied on management approval for fees recorded in the current year, advance fee received for next year and outstanding fees in books of account. The university fees and exam fees have been netted off in the balance sheet.

Register of movable and immovable property are maintained separately. However, the current year's updations are in the process.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource mobilization policy and procedures of the institution:

Since our college is a self-financed institution affiliated to SPPU, our resources are quite limited. In order to overcome financial stringency, the college makes utmost effort for resource mobilization. This institution is permitted by the government on a non grant basis and so student fees are the major area to create funds.

College development committee decides the policies by following rules and regulations of SPPU, the fee structure of all the courses and utilization of all the funds for the overall development of the institution.

Strategies for mobilization of funds:

- Maximum fee collection is our strategy, for that office bearers along with teachers take follow up of fee from students.
- SPPU always gives several scholarships and grants to students and teachers. The departments like adult and continue education, Student Development Board, NSS department, BCUD always give huge amounts to colleges and approved teachers for workshops, seminars, research activities, curricular activities for students.
- College always tries to get maximum funds from above resources.

For optimum use of funds college adopts following strategies:

Academic and tentative planning for curricular and co-curricular Activities College always gives salary monthly, salary register is maintained and salary is given every month in time.

College always prepare the budget of the academic year in the month of June and the same is approved by the CDC, so for optimum use of funds, specific provisions are made in budget and those are followed in a year.

Purchasing for all college is centrally organized. Every staff member and non-teaching staff has to submit a budget for every activity and those purchases are made by the college.

Teachers always use the funds received by university authorities and other sources properly.

College is having maintenance department and through that department the college maintains everything systematically and at less expenses.

Strategies for mobilization of resources:

- Accepting donations from NGOs and other well wishers.
- Sale of admission forms.
- Sale of scrap item.
- Tapping funds from SPPU for seminars and conferences.

Strategies for optimum utilization of resources:

- Sharing of equipment and borrowing books between departments.
- Holding different classes in the same hall at different slots of time .
Upgrading computers rather than discarding them as junk
- Stock verification before issuing purchase order
- Use of Log-book for arresting slot overlapping at Computer Centre & Language Laboratory etc.
- Time-tables are prepared in such a way to make optimum use of the available infrastructure.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

As the college is facing the 1st cycle of NAAC, college is exempted from establishment of IQAC and so we have formed QAC (Quality Assurance Cell).The Quality Assurance Cell was established in the year 20-8-2020.

The Cell has been functioning actively for our Academic and Administrative activities. “Quality Policy” is the major objective of our QAC through continuous monitoring and constant follow-up of undergoing activities.

Quality Assurance Cell is responsible for preparation of Academic Calender of the college in initial days of the academic year. It also decides and plans the workshop,seminars,conferences and other academic activities for that academic year.

It also decides the feedback and appraisal system for the college. It also decides the important policies for the college.

CCTV and Biometric installation-

CCTV in all classrooms, departments, offices and other area of campus has been installed. Biometric has been installed for students, teaching and non-teaching staff attendance.

Internet Facility-

Internet facility with proper speed (32 mbps) is provided to students and faculty in the college premises.

Library-

QAC willingly takes efforts to improve library facility. It continuously focuses on increasing books and journals in the library. The OPAC system is also implemented to give open access to the students and faculty. Books issue – return is done online.

Students Support-

QAC has taken genuine efforts to improve student facilities. With the help of ERP Exams, results, revaluation, attendance record, syllabus tracking report, diary and academic calendar are streamlined.

Use of ICT Facility-

Almost around more than 15 classrooms are equipped with LCD Projectors.

Example 1

In order to gain maximum safety and security of all the students and staff members, the institution has installed CCTVs in entire campus to monitor the institutional activities of the staff and students. This helps security personnel for better security of the premises and properties of the institution. This has promoted discipline among the staff and students as the timings of arrival and departure, their movements within the premises, behaviors etc. are strictly observed through these devices. The security personnel can immediately locate any in-disciplined activity, damages to the institution property which makes it possible to initiate immediate corrective action.

Example 2

The QAC has made a sincere thought on student support activities. We have installed ERP system for the institution with effect from 11/03/2017 for efficient and better performance of overall institutional functioning, especially for students support, this includes, digitization of admission process, storing students data systematically, issuing identity cards to students, giving them roll number, generating online exam forms, evaluation process, automatic generation of results. etc. Through ERP a teacher can easily track a student's attendance record; the improvement in his/her marks and so on. Because of this ERP the students do not have to waste their valuable time standing in queue, fast action in the process of admissions, enrollment, payment of fees, their academic assessment examination results etc. Administrative staff has been relieved from stress caused due to such important work which was earlier

carried out by manual methods.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college since beginning has been reviewing its teaching learning process through HODs, faculty monitored by the Principal. The QAC was established on 20/08/2020. The members are senior faculty who belong to various committees. Steering committee has been established for taking review of teaching learning process. The committee members observe the teaching learning process online and offline. With the help of various committees QAC has been making sincere efforts for quality enhancement in the institution. From the Academic Year 2020-21, the college has started implementing the quality policy through QAC. This results in the effective measures being drawn to strengthen the qualitative aspects of the institution. The institutional policy for quality assurance cell can be explain below:

Review of Teaching Practices: -

Teaching learning process is an integral part of the institution and hence QAC has focused on teaching learning improvement. Principal monitors the teaching plan & subject plan prepared by the faculty.

ICT is also implemented in the institution as a teaching aid.

Students Outcome & feedback:-

Students' outcomes are measured by active participation of students in curricular activities such as Sports, NSS, Intercollegiate competition etc. Students' feedback is taken on regular intervals.

Assessment: -

Assessment of students is done throughout the year. ERP system is implemented for Internal & external evaluation. Automated results are generated through the ERP system.

Development of Infrastructure: -

Institution has taken efforts for infrastructure development in the premises. ICT, projectors, Digital library ERP system, CCTV's are some initiatives taken by institution with the help of QAC.

In-House Training Program: -

For the professional development of teaching and non-teaching staff QAC has taken numerous efforts for a professional development Programme for teaching and non-teaching staff.

Example 1

Infrastructural development is the most important aspect of any organization which applies to educational institutions also. Accordingly, the QAC is very much keen and sincere about the subject. Therefore, the decision was taken to provide ICT facilities to all the classrooms. In the discussion between QAC and Management, it was decided to undertake a plan of infrastructural development which resulted in ICT, projectors, Digital library ERP system, CCTV's are some initiatives taken by the institution with the help of QAC.

Example 2

As we are moving towards our first cycle of NAAC, QAC took the initiative of inviting a guest speaker Mr. Parag Shah (IQAC coordinator, Modern college Ganeshkhind Pune) on for Understanding NAAC process and Documentation under QAC. In this session he explained about the whole process for NAAC, guided the team for documentation. Also on 28-9-2021 a guest orientation of Mr. Shrihari Pingale Co-ordinator, IQAC, Sangamner Nagarpalika Arts, D. J. Malpani Commerce and B. N. Sarada Science College, Sangamner was organised by QAC for our NAAC team who guided and reviewed our SSR.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Arihant college shows gender sensitivity through various initiatives and actions for creating a safe, secure, and healthy atmosphere on the campus. The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as ahead of the department and chairperson of various committees and discharging their duties efficiently. specific initiatives concerning key areas are as follows:

Safety security

- **Anti-Ragging Committee:** For the Safety and Security of students, we have Anti-Ragging Committee to spread awareness of ragging and to avoid the adverse effect of Raging in the Institute. As per the legal provision of the law, Committee takes proper action against the occurrence of such crime. Students are made well aware of the consequences of a breach of law.
- **Internal Complaint Committee:** Institute has an internal complaint committee for continuous monitoring of the security on the campus to handle a complaint from students and faculty.
- **Grievance Redressal Cell:** Grievance Redressal Cell works for the prohibition of issues related to women harassment. This functions during college hours and spreads awareness. The cell also encourages and supports female students and women employees to speak out for any harassment caused to them. Regular guidance and counselling are provided to female students and women employees.
- **Security Staff:** We have 24 x 7 Security in the institute. The security staff looks after the security of the students and staff of the institution. Discipline in all respects is maintained by the security staff.
- **CCTV Cameras:** The institution is under efficient CCTV Surveillance with footage backup of 15days. In open premises and Floor-wise, lab-wise, class-wise CCTVs are installed to minimize blind spot hazardous activity, mischief if any.

Counselling

Institute has established a counselling cell for student counselling related to physiological issues. Counselling is also provided to parents to solve various problems related to their wards. Staff members motivate the student to improve their overall personality by participating in various activities organized by the institute. Progress of student is shown to the parent after evaluation of internal examination for these frequent parent-teacher meetings is organized.

Institute has a mentor-mentee scheme in which mentor follows the development of the mentee by

providing personal counselling at different stages. A **mentor** shares information with the **mentee** about his or her career path, as well as provides guidance, motivation, emotional support. A **mentor** may help with exploring careers, setting goals, developing contacts, and identifying resources.

Common rooms

Common Room for Boys and Girls

- Both Girls' and Boys' common rooms are spacious and airy. They have various indoor game facilities like table carom and chess.

Common Room for Faculties

- The purpose of a common room facility for faculty members is to create a stress-free environment. It is open from 8:00am - 2:30pm every day.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management

- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college has a sprawling green campus and gives top priority to keep the campus clean and eco friendly. Students put waste in separate bins kept at different places on the college campus. Dust bin is kept in every floor to collect the waste. It is collected twice in a day. Our institute has taken precautionary measures so our institute collects solid waste and segregated two separate bins as dry and wet waste. Disposal of plastic wrappers and non-biodegradable waste; papers and glass bottles cleaning or emptying of the dustbins is being done on a regular basis. Old newspapers, old answer papers and raw paper material (Raddi) is sold out.

- **Solid waste management**

College has a proper system for solid waste management includes garbage (food waste) rubbish (paper, plastic, wood, metal, throw away containers, glass) college segregates dry and wet solid waste in different Labeled containers. College decomposes wet solid waste within college premises with the help of garbage pits.

- **Liquid waste management**

College has a proper system for liquid waste management which basically generated from the toilets of the college premises. All the drainage chambers are regularly cleaned up at the specific time interval so that the safety tanks are cleaned up timely.

- **E-waste management**

The E waste, particularly computer wires, keyboards, Mouse, Hardware kits if are not reusable are properly disposed of by selling waste to the vendors. The damage computers are properly repaired and reused whereas the scrapped once are sold out to the vendors and the new computers are purchased.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institute has been making efforts for providing an inclusive environment respective to tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. College gives admissions to the students from different religions, cast, colour, state, rural, urban and college also appoints staff on merit basis. Though our college is religious minority college, we have appointed staffs and administrators from all sections of the society. College always follows the constitutional values of our country. Through these efforts, the institute tries to inculcate consciousness and responsibilities among the students, about inclusiveness. For promoting inclusiveness and harmony, college organizes different types of co-curricular activities like Makarsankranti, Ganesh Utsav, Eid Milad and Christmas.

For developing the tolerance and respect to women and gender equity, college celebrates 8th March as Women's Day.

Institute celebrates different days to create awareness about tolerance and harmony like; Republic day, Independence day, Wachen Prerana Din, International Yoga day, Maharashtra Day, International Labor Day, etc. every program has different objectives and relevance.

Republic Day and Independence Day both days are playing important roles to memorize the Sacrifice and devotion towards National Heroes and knowing our duties regarding the nation's as well as it is helpful to create nationalism among the students.

Institute celebrates Wachen Prerana din in the memory of former President Dr. A.P.J. Abdul Kalam, it imbues in us to increase reading habits among the students and learn moral issues as well as take inspiration from Dr. A.P.J Abdul Kalam's life.

'Constitution Day' celebration inspired the students about our constitution as well as sensitizes them about our duties and rights. Regarding the syllabus of the program teachers also teach student moral education in the class irrespective of the Syllabus.

For the promotion of linguistic, the institute has been celebrating 'Hindi Din, 'Marathi Bhasha Pandhrawada', it is helpful to increase the awareness about respective language and knowledge as well as it creates pride about regional language and national language.

Institute celebrates 'world environment day every year on 5th June. In this program students and teachers participate enthusiastically, institute has been organizing a tree plantation program on campus and periphery.

Yoga day has been celebrated every year on 21 June as ‘World Yoga Day’ to create awareness about healthy living with the mental and physical fitness of students and staff.

Our college celebrates all religious festivals like Navratri, Diwali etc. Celebrating festivals from diverse religions promotes communal harmony and also lead to effective socialization.

Measures for equal opportunities:

Mentor-mentee meetings are held regularly and students are encouraged to share their problems academic and personal with their mentors.

Teachers adopt the bilingual mode of teaching wherever required to assist students with linguistic challenges. This helps students to enhance their academic performance.

College doesn't discriminate while recruiting men and women employees and also no caste discrimination.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Institute has been always taking efforts regarding Sensitization of students and employees of the Institution to the constitutional obligations like; values, rights, duties, and responsibilities of citizenslike; Republic day, Independence Day, International Yoga Day, Maharashtra Day, International Labor Day, etc. every program has different objectives and its relevance. NSS unit of the institute is also made efforts to create awareness about Values among the students andcitizens.

Republic Day and Independence Day both days are playing important roles to memorize the Sacrifice and devotion towards National Heroes and knowing our duties regarding the nation's as well as it is helpful to create nationalism among the students.

Institute celebrates ‘world environment day’ every year on 5th June. In this program students and teachers participates enthusiastically, institute has been organizing a tree plantation program on campus and periphery.

Yoga day has been celebrated every year on 21 June as ‘World Yoga Day’ to create awareness about healthy living with the mental and physical fitness of students and staff.

Arihant, Bavdhan organizes seminars on Intellectual Property Rights to create awareness about copyright, patents, trademarks, plagiarism, and several other related aspects to cultivate professional ethics.

Our college conducts a seminar on the consumer protection act 1986 to spread awareness among students of their consumer rights.

The college renders National services by organizing road safety-awareness programs routinely students are informed about traffic rules and regulations and the importance of safeguarding human life.

Our college students always help the senior citizen as well as the public in **society**. Our students provide technical support/ assistance to those who may need assistance. Our students give educational guidance to illiterate people as they can get to know knowledge regarding the world.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our institute has been celebrating national and international commemorative days, events and festivals for the enhancement of values like; Nationalism, making Rational, Cultural and valuable citizens. In this perspective, the institute has been organizing different programs. This program celebrates birth anniversaries and death anniversaries to create awareness and inspiration among the students about ideal

national personalities, memorizes their sacrifice is helpful to create sensitization among students.

To instil a sense of pride in the minds of the youth and to help them develop respect for their culture and traditions, the college celebrates almost all days and occasions of national significance

To begin with, the institution celebrates National Youth Day on the 12th of January every year. Swami Vivekananda once said, "Youth is the soul and spirit a society thrives upon". To celebrate this pious thought, the institution celebrates the day with great zeal and vehemence.

The 5th of September, the birth date of the second President of India is celebrated as Teachers day. On this day students express their gratitude and appreciation for their teachers. And also some of the students dress up like their Teachers they put up skits for their teachers as well as go to different classes to teach other subjects. it is one of the best parts of the Teachers celebration. students look forward to impersonating their Teachers, and Teachers look forward to seeing these skits.

The institute celebrates the birth anniversary of the National Maratha Emperor, Chatrapati Shivaji Maharaj for developing patriotism, leadership and moral values among the students.

The Institute celebrates National Unity Day on the birth anniversary of the Iron man of India Sardar Vallabhbhai Patel is another celebration as highly boost for national Integrity .

On the birth anniversary of " Major Dhyan Chand," Arihant College celebrates National Sports Day for the development of sportsmanship, discipline, team spirit and physical fitness.

In this perspective, the institute also celebrates the Birth Anniversary of Rashtrapita Mahatma Gandhi, Lokmanya Tilak, Dr. Babasaheb Ambedkar for developing humanity, international understanding and equality among students. The above National heroes are source of inspiration for the students. Their biographies always enlighten our students.

College always salutes Mahatma Jyotiba Phule, the social reformer from the state of Maharashtra who started woment education movement first in India and established "Satya Shodhak Samaj" for the development of rational thinking in India by organizing Street plays and poster and speech competitions.

Institute also celebrates international days like; International labour day, international women's day, for introduction and condolences about Labor and Women as well. the institute organizes World population day to create awareness about the explosion of the world population.

File Description	Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Title of the Practice

Divyang Felicitation

2. Objectives of the Practice

- This practice aims to foster the spirit of Divyang so that they learn to recognize their ability & strength.
- It motivates Divyang so, that they can face challenges in their life & they can lead life confidentially
- Education without social commitment is incomplete. We work for the betterment of Divyang& help them by having arranged felicitation functions, providing a platform to showcase their talent in various arts & donating financially in other forms.

• The Context

Arihant College of Arts, Commerce & Science imparts holistic education, intending to sharpen the social sensibilities of the students. The college develops a comprehensive action plan to address Divyang issues so that their life can be empowered and enjoy their life as others. Students, faculty & management at ArihantCollege,Bavdhan committed to serving emphatically to the Divyang.

As per constitutional values, we have to support the weaker section of the society and specially from National Educational Policy we are giving emphasize on development of differently abled students (Divyang). So in our college we have decided to felicitate and empower the Divyang.

As per new education policy now a days it has become very vital to have inclusive educational environment wherein normal students of academic education institutes can understand the challenges experienced by Divyang students. Having interation with Divyang causes introspection to understand social responsibility while learning in regular academic.

• The Practice

The College creates its energy between its community works & creates a multi-talent & mutually renewing forum for meaningful dialogue, actions & interactions. Arihant College organizes programs to sensitize youth towards Divyang.

The College conducts various activities or programmes to interact with the Divyang so that students will understand the life of Divyang.

The visit to Divyang makes us get insight into the Divyang life & which makes our students and faculty more responsible towards Society.

- Recreation Activities if Divyang -

Divyang showcase their skills like dancing, painting, poetry & sports events were organized for Divyang.

- Sharing & Caring -

Festivals like Diwali, RakshaBandhan with the Divyang. This celebration makes (Photos) fill Divyang they are the parts of the mainstream. At the same time, students faculty understand the life of Divyang.

1. Evidence of Success

- Sensitization of students awareness of social responsibility:

The practices adopted to empower Divyang by the college have been extremely successful in the intensity & reach of the college vision. The college has not only been able to sensitize students about the need & nature & social work but has been successful in reaching out to Divyang as well.

- Activities enrolling Divyang in the school:

Owing to the efforts of students volunteers & their commitment to providing basic awareness among Divyangs, the volunteers witness increasing interest among Divyang & students volunteers faculty made attempts to enrol Divyang in the school.

Empathy in students in general students of Arihant College has become observant of the requirement of Divyang. Looking at Divyang living conditions students & staff express compassion empathy.

6. Problems Encountered and Resources Required

- Challenges of convincing Divyang about the importance of education: Illiteracy & Poverty among the Divyang are inter-related & deep-rooted problems of our society for the poor person, a basic necessity that is food is more important than educating Divyang children. Convincing Divyang family to send their children to school instead of sending them to work is very difficult. Consistent, continuous efforts are required to convince parents of Divyang to send their children to school.
- Cost of funding issue: Hiring Bus cost approximately 7 - 10k depending upon the location of the Divyang destination for regular visit and to distribute necessary goods large of funding is required. More finance resources & local Partners in this comprehensive endeavours are required.

2nd Best Practice

1. Title of the Practice

Dnyanoday – public speaking and creative writing

2. Objectives of the Practice:

We conduct activities so that students can:

- To overcome stage fright
- To gain confidence and courage to face an audience.
- To make ladder progression starting with newspaper reading and gradually moving to declaiming, debating, participating independent thinking exercises.
- To be looked up as good communicators and written words.
- To give vent to one's feeling poetic verses.
- To be able to express oneself well through written words.
- To attain sublimely in every kind of writings.

3. The Context

Students being academically good, feel that when it comes to expressing themselves, they feel nervous, for overcoming this issue Arihant college Arts, Commerce and Science, Bavdhan organizes various activities that as elocution, Debate essay writing, story narration, poster making and poetry reading these activities are conducted in the name of dnyanodaya. This dnyanodaya platform gives opportunities for developing creative thinking and writing and exploring hidden talent among the students these activities develop the confidence to face the challenges posed by the corporate world. If students get well with public speaking and different creative skills, he/she turns even the unpalatable into palatable and trestles into the sublime.

Recognizing the needs, Arihant College Arts, Commerce and science Bavdhan has designed various creative programs which are indispensable. Dnyanodaya is one of the best practices followed at Arihant College, Bavdhan.

4.The Practice

Students are encouraged to choose topics of one choice and express their opinion on the same. The idea is to give students a launchpad, to help them gain the confidence of overcoming the demons of stage freight.

The teacher facilitator helps in correcting with oration concerning diction, modulation, tempo, intonation, etc. During the dnyanodaya programs of Arihant, college students take participate in elution, Debate, essay writing, story narration, poster making and poetry reading etc. Students are further groomed to participate in various other competitions Arihant College, Bavdhan supports activities to help students for preparing themselves for outside competition.

1.Evidence of Success

It was observed that many students had never come upon the stage. However, due to the platform of dnyanodaya first time, many students come on a stand and attempted to write and speak on the public platform. While speaking the first time many students were afraid however gradually we observed that they developed the courage to speak publicly. A few students developed public speaking skills and later became successful politicians namely Mayuri Todkar, Dipak Dagde .

Dipak Dagde has become Deputy Sarpanch of Bavdhan.

This implies public speaking and creative writing can be developed provided systematic attempts are made available. It has been also observed many students secured good marks in the written exam due

to participating in creative writing competitions that are easy writing which was organized under the umbrella of dnyanodaya.

6. Problems Encountered and Resources Required

- For the first-year students, however, sometimes it becomes slightly problematic to motivate the students who are very much afraid to speak publicly
- Being a self-financed institution the college has financial constraints to provide more financial support for conducting many more activities especially outdoor activities.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Arihant College Of Arts, Commerce, And Science is graduate Educational Institution. The Institution is located in the Rural location in **Bavdhan (BK), Pune - 21**, & most of the students are first-generation learners. The college focuses **on** the education and development of the socially and economically weaker sections of society. The college follows a **first come first served** admission policy.

Maximum students are coming from **Vernacular medium**. It becomes imperative to offer English language, personality development, confidence-building activities to ensure their growth. **Prizes & Awards** are given to the students for participating various activities as a result students get motivated & they continue to participate in various competitions which are organized by the institute.

- **‘Earn and Learn’** is one of the best example to describe the approach of the college towards our students. The College provides this scheme for needy students, as students can earn money. The college runs the scheme for all the students who belong to socially and economically weaker classes. Since last Three years, students have been working for 4 hours in the science laboratory and paid for this work. This scheme is supported by the college through its own funds. This policy helps to create Leadership quality & Entrepreneurship development among the students.
- **Objectives of the Institution :**
 - Education plays a vital role in everyone’s life. For a successful career, every student needs knowledge, confidence, academic and technical skills, career opportunities and social skills. College helps in improving the confidence level of students and in developing a career awareness among them.

- Special editions of employment news, bulletins, advertisements, pamphlets, posters from various employment agencies are regularly displayed on the notice board. The e-media is also widely used to obtain information and communicate the same.
- To develop communication skill, Soft skills, Personality Development & Vocabulary amongst the students.
- To procure information on **employment opportunities** from various sources. The college conducted **Campus** for the students as they can get a job in their field.
- College provides **Libraries, Newspapers, Magazines, and Internet facilities** for the students.
- To provide qualitative education to the students, as it helps to deal with their own problems.

- **Sports Department :**

- Arihant College also facilitates **Sports** Dept for the students. Sports help to maintain **physical & mental health**, to develop **Self -Confidence & Self - esteem, Leadership quality, Discipline**. Some students have made their career in sports.
- Our college students reached at **National as well as International level** in Sports .**Jehan Daruvala** an Indian racing driver competing in the FIA Formula 2 Championship with Carlin Motorsport, Vaidya Hrushikesh, Omkar Dagade and Shubhangi Suryawanshi – Rifle Shooting, Akshay Nagulpelli, Mayuri Todkar – Kick Boxing, Vaishanvi Patil – Swimming, etc.

- **Social Objectives :**

- Arihant college always motivates **Women's Empowerment**. While recruiting College gives equal preference to women to have them on the Board as a staff / faculty.
- College conducts "**Women's Campus Safety Program**". College provides various facilities for girls such as Girls Common Room & other Eco system where in the girls students feel safety & comfort while studying in college camp. Women's safety includes the right/ freedom to have their own space, where they feel safe and secure. College also conducts workshop on "Self Defence" for girl students.
- College provides **a comprehensive range of security amenities** especially for girls within the premises, through a dedicated team of security personnel such as **CCTV cameras** strategically placed in every corner of the building to ensure the safety and well-being of both the students and the staff, also facilitates **counseling** for the girls regarding their problems.

- **Educational Practices :**

- **Mentor-mentee meetings** – Mentors are allotted to each student to discuss various problems faced by students at the academic and personal levels. Individual departments maintain records of students living as paying guests and a meeting is convened from time to time to discuss their problems. College also conducted parents meeting as parents can express their point of view regarding the student's progress.
- **Remedial classes** are conducted for Average and Below Average students to assist them to achieve expected competencies in core academic skills such as literacy and numeracy.

Teachers do **counseling** of their students for their **weaknesses**. Teachers take extra lectures their students are weak in their studies. Teachers use different kinds of **Teaching-Learning Methods** such as

Demonstration, Group discussion, Debate, Project-based learning, lecture, question-answer problem solving in the classes as students can easily understand the concept.

- **Educational Visits :** College organizes educational visits for their students as students can understand all the practical knowledge about the fields like Commerce students have visited Bakery Shop, which is located in the Bavdhan, Pune.
- College trains NSS students for community outreach. Student volunteers work towards facilitating access to education for children in nearby slum areas. The volunteers also maintain hygiene among residents in the neighboring areas to cultivate environmentally safe living conditions.
- NSS students have visited **Kasarsai & Pimploli**, villages from Mulashi Taluka, District Pune, in their academic year. NSS volunteers actively participated in the paddy cultivation program.

• **Students Participation in Social activities :**

- Our college students always help the senior citizen as well as the public in **society**. Our students provide technical support to those who may need help in nearby E seva Kendra, Pan Card, Aadhar card, Filling forms, various governmental schemes, banking information. Students also helped in Covid -19 pandemic period by providing grocery items to the needy persons & in vaccination centers.
- Students took part in social activities like "**Shawchchha Bharat Abhiyan**" and "**Aazadi ka Amrut Mahotsav**".

• **College Activities :**

- College celebrates national as well as international days, & conducts various kinds of Seminars, Webinars, Conferences for the student's progress.
- College celebrates their employee's Birthday by gifting them Sapling for their motivation & appreciation.
- College conducted 'Free Covid Vaccination Campaign' for the students.

Overall, the motive of the college is not only to provide education but also to help their students for overall development.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Our college always emphasizes the quality teaching-learning process. For the same purpose, we always use three principles: a. Students engagement in class, b. ICT integrated teaching-learning and c. developing human values in students.

The college always follows the following core values:

1. **Honesty:** Institute always promotes Honesty and encourages staff or students to put or Express their feelings and opinions accurately, by implementing this we get ample scope for improvisation.
2. **Hard work:** Institution permeates and appreciates the value of hard work. The institution believes that hard work increases the probability of serendipity.
3. **Scientific Temperament:** The institution is committed to the implementation of Scientific Temperament for any aspect of implementation. Students and staff are encouraged to have discussions, arguments and analyses on an important topic to generate Innovative ideas among them. An institution always believes that scientific temperament can change previous conclusions in the face of new findings.
4. **Dedication:** Institute always acknowledges, appreciates and encourages the dedication of/among the staff and students.
5. **Punctuality:** Institution promotes punctuation in deliverables. May it be syllabus completion, any Institutional or academic task etc!
6. **Neatness:** Institution put constant efforts to set a good example when it comes to neatness in college by spreading awareness among the staff and students.
7. **Social Inclusion and Responsibility:** Institute emphasis on Equity and Social Inclusion. We are committed to the welfare of society and inculcate in our students the desire to be of service to the community.
8. **Emotional Integrity:** Institution encourages respect to one's feelings while functioning to maintain Emotional Integrity.
9. **Productivity:** Institution believes to give in the first place to gain in long term. Classrooms are well-equipped with ICT to have better knowledge delivery, Staffroom with computer and campus infrastructure with Wi-Fi and Library with latest knowledge resource to increase the overall productivity of the staff and students.

Concluding Remarks :

Globalization has posed various challenges in front of students, teachers, parents, educational institutions and policymakers. In the prevailing cutthroat competition as a relatively new institution, we have been making attempts to overcome the competition through the involvement of faculty, students and management in decision making for enhancing a positive educational education system. It has enriched the learning experience of the students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: D. Any 1 of the above Remark : Observation accepted as per the supporting documents.</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented. Answer before DVV Verification : 17 Answer after DVV Verification: 20</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>41</td> <td>28</td> <td>22</td> <td>19</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>14</td> <td>08</td> <td>06</td> <td>04</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	41	28	22	19	14	2020-21	2019-20	2018-19	2017-18	2016-17	19	14	08	06	04
2020-21	2019-20	2018-19	2017-18	2016-17																	
41	28	22	19	14																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
19	14	08	06	04																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 507 Answer after DVV Verification: 507</p>																				
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p>																				

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
171	165	208	156	140

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
171	165	208	156	140

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
360	372	384	384	132

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
360	372	384	384	144

Remark : Observation accepted as per the HEI clarification.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 69.4

Answer after DVV Verification: 16.21

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	00	06	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	00

Remark : observation accepted as HEI has not provided links.

<p>3.2.2</p>	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>04</td> <td>13</td> <td>02</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>02</td> <td>13</td> <td>02</td> <td>04</td> </tr> </tbody> </table> <p>Remark : Observation accepted as HEI has not provided ISBN number for 2019-20 publications.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	05	04	13	02	04	2020-21	2019-20	2018-19	2017-18	2016-17	05	02	13	02	04
2020-21	2019-20	2018-19	2017-18	2016-17																	
05	04	13	02	04																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
05	02	13	02	04																	
<p>3.3.3</p>	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>14</td> <td>10</td> <td>10</td> <td>05</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>14</td> <td>10</td> <td>7</td> <td>03</td> </tr> </tbody> </table> <p>Remark : Observation accepted by considering only activities held for the benefit of community and not for the inhouse students.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	10	14	10	10	05	2020-21	2019-20	2018-19	2017-18	2016-17	9	14	10	7	03
2020-21	2019-20	2018-19	2017-18	2016-17																	
10	14	10	10	05																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
9	14	10	7	03																	
<p>3.3.4</p>	<p>Average percentage of students participating in extension activities at 3.3.3. above during last five years</p> <p>3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1879 1046 2013"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>507</td> <td>420</td> <td>422</td> <td>306</td> <td>150</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	507	420	422	306	150										
2020-21	2019-20	2018-19	2017-18	2016-17																	
507	420	422	306	150																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
440	420	422	228	87

Remark : Observation accepted as per metric 3.3.3

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 23

Answer after DVV Verification: 15

Remark : Observation accepted as per geotagged photos uploaded by HEI, there seems to be only 15 projectors.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.85	1.12	0.39	0.57	0.37

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.34	1.11	0.40	0.58	0.39

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
33	20	15	04	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
33	21	15	04	00

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification : 41

Answer after DVV Verification: 33

Remark : Observation accepted as per the supporting documents.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
08	04	02	02	02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
06	05	02	02	02

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	01	00	01	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
08	05	00	01	00

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

reading material, screen reading

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: A. Any 4 or all of the above

Remark : Observation accepted as per the supporting documents.

7.1.10 **The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>439</td> <td>439</td> <td>439</td> <td>439</td> <td>59</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>256</td> <td>227</td> <td>109</td> <td>59</td> <td>27</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	439	439	439	439	59	2020-21	2019-20	2018-19	2017-18	2016-17	256	227	109	59	27
2020-21	2019-20	2018-19	2017-18	2016-17																	
439	439	439	439	59																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
256	227	109	59	27																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>17</td> <td>17</td> <td>17</td> <td>17</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>17</td> <td>17</td> <td>17</td> <td>17</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	17	17	17	17	17	2020-21	2019-20	2018-19	2017-18	2016-17	21	17	17	17	17
2020-21	2019-20	2018-19	2017-18	2016-17																	
17	17	17	17	17																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
21	17	17	17	17																	
2.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17															
2020-21	2019-20	2018-19	2017-18	2016-17																	

26	19	19	14	09
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Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	07	11	07	09

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
66.24	110.95	107.14	106.64	65

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24.19562	110.95	78.52657	76.89596	65