



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**Arihant Education Foundation's
Arihant College of Arts, Commerce
and Science, Bavdhan Bk., Pune**

- Name of the Head of the institution **Mangesh N. Takpire**
- Designation **I/c Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02067902401**
- Mobile No: **9225144558**
- Registered e-mail **principal@arihantacs.edu.in**
- Alternate e-mail **mangesh@arihantacs.edu.in**
- Address **Bavdhan Bk**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411021**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **Savitribai Phule Pune University
Pune**
- Name of the IQAC Coordinator **Priya Kanojiya**
- Phone No. **02067902404**
- Alternate phone No. **02067902404**
- Mobile **9922215699**
- IQAC e-mail address **priyat@arihantacs.edu.in**
- Alternate e-mail address

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

[https://arihantcollege-bwd.ac.in/
wp-
content/uploads/2022/09/SSR.pdf](https://arihantcollege-bwd.ac.in/wp-content/uploads/2022/09/SSR.pdf)

**4. Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

[http://arihantcollege-bwd.ac.in/w
p-content/uploads/2021/09/Academi
c-Calendar-2021_22_Updated compre
ssed.pdf](http://arihantcollege-bwd.ac.in/wp-content/uploads/2021/09/Academic-Calendar-2021_22_Updated_compressed.pdf)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.72	2022	24/05/2022	23/05/2027

6. Date of Establishment of IQAC

20/08/2020

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8. Whether composition of IQAC as per latest
NAAC guidelines**

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 13

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Prepared Self-study Report and submitted it to the NAAC for A&A Process
- Made preparation work for the visit of the NAAC Peer Team and obtained a B+ grade for cycle 1.
- Introduced value-added courses for the benefit of the students
- An E-governance system has been introduced in the overall administration system.
- Encouraged teachers to use ICT-enabled tools in classroom teaching and PPT presentation before the NAAC peer Team.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of an Academic Calendar	Prepared academic calendar and published it well in advance for the benefit of students and teachers
Implementation of CBCS to Third Year classes of all programs	CBCS pattern introduced
Arrange guest lectures for NAAC Peer Team Visit preparation work.	NAAC Experts invited and motivated the teaching and non-teaching staff.
Motivate Students to participate in sports and inter-collegiate activities	Students participated in various levels of sports viz. zonal, university and All India competitions
Promotion of extension and outreach activities	Arranged extension and outreach activities in the vicinity through the NSS unit

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	06/06/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Arihant Education Foundation's Arihant College of Arts, Commerce and Science, Bavdhan Bk., Pune
• Name of the Head of the institution	Mangesh N. Takpire
• Designation	I/c Principal
• Does the institution function from its own campus?	Yes
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• Alternate phone No.	02067902404				
• Mobile	9922215699				
• IQAC e-mail address	priyat@arihantacs.edu.in				
• Alternate e-mail address					
3.Website address (Web link of the AQAR (Previous Academic Year))	https://arihantcollege-bwd.ac.in/wp-content/uploads/2022/09/SSR.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://arihantcollege-bwd.ac.in/wp-content/uploads/2021/09/Academic-Calendar-2021_22_Updated_compressed.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			13		

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<ul style="list-style-type: none"> • If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
<ul style="list-style-type: none"> • Prepared Self-study Report and submitted it to the NAAC for A&A Process 		
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<ul style="list-style-type: none"> • An E-governance system has been introduced in the overall administration system. 		
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<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
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Implementation of CBCS to Third Year classes of all programs	CBCS pattern introduced
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Promotion of extension and outreach activities	Arranged extension and outreach activities in the vicinity through the NSS unit

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	06/06/2022

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	16/12/2022

15. Multidisciplinary / interdisciplinary
<p>The institute is affiliated to Savitribai Phule Pune University. Affiliating university, in their rubrics of the programs, there is no any provision given for multidisciplinary and interdisciplinary.</p> <p>The New Educational Policy 2020 insists on a Multidisciplinary approach in Higher Education to broaden the scope of Higher</p>

Education through diversified fields of study and ensure flexibility and autonomy for the learner in selecting the field of study.

The affiliating university has not introduced the new education policy for the year 2021-22 in the affiliated colleges. Hence the college was not involved in these multidisciplinary and interdisciplinary.

After the university's permission, the college implements multidisciplinary approaches in many ways, providing online courses from various disciplines under the CBCS system, and elective courses from multiple disciplines.

16.Academic bank of credits (ABC):

Arihant College is an affiliated to Savitribai Phule Pune University. The college is running regular programmes viz. B.A. B.Com and B.Sc. As per guidelines issued by the affiliating university regarding Academic Bank of Credits (ABC), the college has implemented the same and the registration process of students have been started in the month of October 2022.

17.Skill development:

Savitribai Phule Pune University has introduced a Choice Based Credit System. The students need to earn credits by completing two skill development and value-added courses.

Therefore, Skills and knowledge become the fundamental driving forces for enhancing the students' skills and knowledge.

As well as, college takes initiatives for the skill development through organizing guest lectures, workshops and also doing direct counselling to students regarding the requirement of skills and knowledge for the enhancing the employability of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college encourages learning of national language Hindi by organising various Programmes including workshop, Katha Kathan competition, Essay Competition, and celebration of Hindi Diwas. Further, our college built culture and values among students through various cultural programs ,national days celebrations , celebration of Jayanti's of renowned personality ,we try to inculcate the values among students to provide them with a sense

of identity, belonging, as well as an appreciation of other cultures and identities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College offers various programmes. All these programmes are offered as outcome-based education (OBE) which is designed keeping in mind the national and global requirements. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so those students contribute proactively to economic, environmental and social wellbeing of the nation.

The college assesses the students' achievements based on tests, assignments, practicals, and projects. Their results will showcase the student's achievement or performance in that specific course.

20.Distance education/online education:

The college has an affiliated institute, and the affiliating university does not allow the college to start distance education or online education.

Extended Profile

1.Programme

1.1 382

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 419

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **178**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **127**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **25**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **25**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	382
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	419
File Description	Documents
Data Template	View File
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File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	127
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	25
File Description	Documents
Data Template	View File

3.2	25
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	23
Total number of Classrooms and Seminar halls	
4.2	16.43
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	73
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college rigorously plans and ensures the effective curriculum delivery considering institution's goals for the development of students through the following process:

Departmental Meetings: The curriculum planning for various courses at departmental level following the guidelines of affiliated university are done through departmental meetings and discussed the planning of curriculum, workload and course content.

Academic Calendar: - At the beginning of every academic year, Head of the department prepares academic calendar to enhance institutional curricular, co-curricular and extension activities.

Timetable and Workload: Timetable Committee designs time table

and it's been displayed on college notice board. The Workload allotment is done to all the teachers as per their expertise and University guidelines.

Teaching Plan: Faculties prepare teaching plan and strategies which helps for smooth execution of the curriculum.

Induction Program: Induction program is organized at the commencement of first year. Students are informed about the course structure, subjects offered, exam pattern and other necessary information.

Use of ICT - Institute promotes, ICT based teaching-learning process for enhancing effectiveness of teaching process.

Monitoring: Periodic staff meetings are conducted for supervision by respective HOD and Principal. Feedback from students is analyzed periodically to improve teaching-learning process through feedback system.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://arihantcollege-bwd.ac.in/wp-content/uploads/2021/09/Academic-Calendar-2021_22_Updated_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute believes in effective time management to deploy the various academic activities according to the academic calendar. Institution prepares 'Academic calendar' in line with the academic calendar published by the affiliating university. It contains the relevant information regarding the teaching learning schedule, various events to be organized, and holidays, dates of internal examination and semester examination. Time Table displayed on the notice board and website.

The academic calendar helps to plan academic and co-curricular activities. Syllabus coverage for each CIE is decided and faculty members adhere to it.

The students' academic progress is monitored regularly by

adopting the strategy of continuous internal evaluation, Knowledge and skill testing is done by conducting seminars, project work, poster presentation, class test, oral examination.

Examination committee is formed which monitor overall internal assessment process. The faculties prepare internal assessment question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation. The internal assessment test, timetable prepared by the examination committee is published to stakeholders and conducted as per the schedule. Post internal assessment tests, evaluation of answer scripts and calculation of CO-PO/PSO attainments are carried out by respective course faculties.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://arihantcollege-bwd.ac.in/wp-content/uploads/2021/09/Academic-Calendar-2021_22_Updated_compressed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

245

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

245

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum of various courses includes issues related to Environment Sustainability, Gender and Professional Ethics leading to the holistic development of students.

Professional Ethics: Institute has been taking efforts to integrate professional ethics to students through student support, counselling and feedback. Teachers also practice professional ethics on the campus. This practice encourages boosting in student's behavior.

Gender: Curriculum of the various courses includes Gender Equality, Women's Equality, Women's Rights, Gender development index prescribed in the syllabus. Guest lectures are organized by the college on Human Values, followed by discussions with medical and legal experts on sensitive issues like gender equality, Women Empowerment.

Human Values: Institutes always takes initiative to make each student to be a good human being as well as responsible citizen. Discipline committee of the college always takes care of human values. The curriculum is related to human values such as national integrity, regional equality, communal harmony, linguistic equality, religious equality, goodwill, Justice and freedom.

Environment and Sustainability: The environmental issues are deal in detail in the classroom through a regular course in Second Year of B.A., B.Com. B.Sc. entitled 'Environmental Science'. NSS Department conducts tree plantation programme every year. College also celebrates World Environmental Day every year.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

34

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

390

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://arihantcollege-bwd.ac.in/wp-content/uploads/2023/03/Feedback-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

29

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programs for advanced and slow learners:

- We at ACACS believe in outcome-based learning process.
- The students are identified as slow learners and advanced learners based on their continuous internal assessment test at the beginning of the academic year.
- Results and the marks are the another criteria to assessing their learning levels
- To bridge the gap between higher secondary and tertiary levels of education, a bridge course is organized for science students.
- The slow learners are provided with extra knowledge inputs and guidance through remedial coaching. We encourage peer tutoring for them. Apart from regular teaching we provide them short personalized sessions for better conceptual understanding.
- For advance learners we encourage self directed learning, we embrace creative questioning and infuse enrichment into activities. We provide them platform to explore their passions.
- Through a mentor- mentee system, all kinds of support are provided to the learners. The mentor takes extra effort to understand learner's socio-economic backgrounds which is sometimes a reason for poor performance.
- Enabling dialogue among students through group discussions and sharing of life experiences

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
419	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric teaching method places students at the center of the learning process. This gives students the opportunity to decide two things: what material they learn and how they learn it. By active learning, students focus on problem solving by way of Debates and Brain storming during the class.

Experiential learning: It is the process of learning through experience. Based on if I do, I will better understand. Under group experiential learning system, Activities are planned for each semester. Students are encouraged to make posters and projects.

Participative learning: Students are involved in organizing and coordinating various activities which develops leadership skills, team spirit and skill of critical thinking among the students. Group discussion gives conceptual clarity and helps students in developing soft skills like presentation skills.

Problem-solving methods: College conducts various workshops for the students to showcase their talents by interactive presentations, games, personality assessment and projects regarding crosscutting issues. Learning through games develop analytical skills, confidence building and vocabulary enhancement.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College takes efforts for effective implementation of ICT enabled tools for teaching - learning and evaluation. Workshop for e-content development including video making, video editing, audio visual effects, creating and hosting YouTube channels were organized for the teachers.

Teachers reach out to the students through various technological medium and channels. Teachers use Google classroom, Microsoft teams, face book live, Google groups and YouTube videos for academic activities.

Face book live and YouTube live are the platforms used to organize online events, competitions and lectures for learning different skills. Teachers use these platforms to reach out to students. Teaching and learning is not restricted to live classes, it goes beyond that due to the use of information shared by teachers on social media. Teachers have their own YouTube channels which they use for live streaming and for sharing of recorded lectures.

Teachers use virtual labs for learning English language, IIT virtual labs are used for science practicals.

The tests were conducted by using google forms and google meet platform.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://library.arihantcollege-bwd.ac.in/econtent/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college focuses primarily on the teaching learning process through regular assessment and evaluation of students.

As per the guidelines of S.P. Pune University the institution appointed a College Exam Officer (CEO) to conduct Examinations and make policy decisions for transparent and robust internal examinations.

Institute Adopted Choice based credit system from academic year 2019. Student's development is assessed by 30 marks Continuous internal evaluation (CIE). The Institute appointed internal examination committees to ensure smooth functioning of CIE which includes assignment, Quiz, MCQ, open book test, tutorial, surprise test, orals, seminars, presentations etc.

The internal examination Committee in consultation with the Principal and the CEO prepared schedule for CIE. Timetables were displayed on the college notice boards and circulated in student WhatsApp groups. In course of pandemic e- exams are conducted by using google forms and google meet. The results of the exam were displayed to students. Re-examination for absent students was also organized in same manner. All mark lists were submitted to the Examination Department for record.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and robust method is followed by

college. College constituted IEC which works under CEO and Principal. Internal examinations are conducted before university examinations. To maintain transparency and uniformity in the assessment of internal tests, faculty evaluates papers within a week of conduction of test. Evaluated answer sheets are shown to students. In covid pandemic various Examinations were taken in Google forms/ meet /classroom, marks obtained were displayed to students. If any discrepancies are reported, then they are resolved by the faculty immediately. If students have grievances regarding internal examinations, students have to approach internal examination dept. Application duly stating grievances is to be submitted to examination department. Principal in consultation with CEO and faculty member takes necessary steps to resolve grievances. If student is not able to appear for examination due to any genuine reason examination is conducted for that student as per norms of University. Final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university portal. For other grievances regarding examination like, absent remark for internal assessment or name /spelling error on university /college mark sheet, college resolves the same on priority basis.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

College displays its vision, mission, goals, program outcomes, program specific outcomes and course objectives on the College

website.

At the beginning of every course unit, the faculty plans about attainment of outcomes, program outcomes and course outcomes which makes the teaching learning process more meaningful and fruitful.

College makes students aware of the relevance of the topic in their pursuit of knowledge. These COs are modified and reframed, in accordance with the changes in Curriculum and revised as per the need from time to time. These COs are discussed and then finalized.

Copy of the syllabi is available in the department for ready reference for students and faculty members. Student's achievement of learning objectives and planning is assessed/evaluated by the individual subject teacher. Academic evaluation of the students is an important part teaching and learning.

The learning outcomes determine the strategies for teaching, learning and evaluation. It involves monitoring of the student through mentorship if student show inabilities to achieve the intended learning outcome they are provided with remedial teaching and simplified reading materials are provided.

Students are evaluated through internal tests, viva-voice during regular and practical classes. Their communication skills and knowledge of the topic are tested through presentations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://arihantcollege-bwd.ac.in/co-po/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the University authorities, the management of the college and the Principal.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the course outcomes and program outcomes. The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty.

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by institution in following ways:-

1. Direct Evaluation:-

College conducts internal and external examination in semester and yearly pattern. There is an internal college examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes.

2. Indirect Evaluation:-

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent. Dropout rate is low. Most departments organize departmental seminars presentation debates on topics dealing with vital social, political, economic and environmental issues of the time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://arihantcollege-bwd.ac.in/co-po/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://arihantcollege-bwd.ac.in/wp-content/uploads/2023/04/A.Y.-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Arihant College conducts extension activities throughout the year. These activities are organized by NSS departments of the college, for example, Environment Day, International Literacy Day, Swachh Bharat Abhiyan, etc. Students get a wonderful platform to learn about traditions, cultures and different social values through extension activities. They help the students to contribute to national development and social integration. It also creates the awareness about burning social issues among students and thereby develops the rational judgments about the do's and don'ts of the society. These subjects develop social awareness regarding current issues, cultural and traditional issues in society. The College has also promotes neighborhood network and students engagement in extension activities, contributing to good citizenship bearing high moral values, community service and holistic development of students. The students are motivated to participate in need based outreach activities. such as Swachhta Abhiyan, Savitribai Phule Jayanti, National Youth Day, Dr. Ambedkar Jayanti, etc. NSS department also celebrated International Yoga Day. It gives the importance of human health. All these activities help to sensitize and inculcate ethical behavior among the students. The College also organized Group National Anthem It create the highlights India's national heritage and demonstrates patriotism and loyalty to one's country.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/blogs/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

554

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our Arihant college of Arts, Commerce and Science, Bavdhan provides education to students in rural Areas. The college is providing adequate physical and infrastructural facilities for the teaching-learning process for the students. The institution is conscious of the need and importance of enhancement of infrastructure from time to time for the effective teaching-learning process.

The college has separate rooms for the principal cabin, administrative office, staff room, sports room, NSS room, seminar halls, library & Reading hall. The college has provided clean drinking water. Sports equipment is also available in the physical education department for the students in terms of physical sports. 105 CCTV cameras have been provided in the college premises to curb ragging, security and non examination.

The Institution is located on 3,125.30 sq. m of land. Well-equipped infrastructure, spacious building with computer, Physics, Chemistry, Botany, Zoology laboratories. Parking for 2-wheeler and 4-wheeler.

The college library has required books and Journals to meet the academic needs of the students and teachers.

The institution has infrastructure facilities for indoor-outdoor activities, seminars, conferences, presentations, ICT enabled teaching learning process. The college also encourages students to undertake and participate in various community centered activities like NSS, tree plantation, rice plantation etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education & Sports Established in the year 2014. For the effective activation of Sports activities. The college has spacious ground to organize various sports activities for the students. The College has adequate space to organize various indoor and outdoor sports activities for the students such as Carrom, Chess, Table tennis, Volleyball, Basketball, Cricket, Kabaddi, Kho-Kho, and Badminton. Students are also motivated to participate in Inter-collegiate sports tournaments for which they practice in Campus itself within available sports activities. Incidental expenses are met by the college when students represent the college at university level. Travelling allowances and sportswear is also provided to the students who represent college at Inter-collegiate and University level. Occasional events like Yoga Day, National Sports day are celebrated every year in the college.

The college has a separate seminar hall for all cultural programs such as Drama, Dance, Music, Singing etc. Institution takes care of cleanliness, proper disposal of wastewater and making available adequate drinking water to the students and staff.

Institution has a separate furnished office for National Service Scheme (NSS). It has been provided with all the necessary amenities and facilities required for NSS activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.94

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Knowledge resource center has stack room with more than 5362 books, textbooks, journals, and digital resources. The integrated library management software (ILMS) is an automated package of library services that has several functions. It offers

Web OPAC services like cataloging, searching, Patron management, Acquisition, Circulation, Report generation, indexing of bibliography, Serials management with a full screen graphical web-based user interface. User can claim the book, reserve the book and renew the books as well as patrons can see their search history, Fines holdings and all other details, they can suggest books from their own account through library network Content pages of books available in the OPAC search

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://library.arihantcollege-bwd.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.80

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is a base part of the institution, The College has total 92 Computers and out of these, 50 computers are being used by the students in the computer laboratory with required software and antivirus and remaining are for academic and administrative purposes. The College has one computer Laboratory with internet facility. The computer lab is powered by UPS to ensure uninterrupted usage of power. The lab has LAN facility to all the computers. We have different ICT equipments like Scanners, Printers, LCD projectors, Wi-Fi modems, Digital Cameras, Speakers and Wireless Microphone etc. to provide effective teaching and learning. Faculty can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities and also to gain further knowledge about their subjects which is then passed on to the students. ICT enabled Classrooms are available for Power Point Presentation lectures, audio, video films etc. 105 CCTV Cameras are provided in the college campus for monitoring day to day activities , security & safety. To maintain the arrival and departure of faculty, Bio-Metric machine i.e., thumb impression machines are installed.

The Internet facility is provided through wired connections, the College has Lease line Internet connection with 40 Mbps bandwidth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.94

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has defined policies and procedures for the maintenance of physical, academic and support facilities their utilization. The maintenance department is vigilant about the requirements of maintenance of all facilities in order to ensure optimum utilization and financial resources allocated for maintenance. Timely requisitions for repair and maintenance works. Heads of all the departments prepare requisitions for repair works and it is processed properly which will be later on sent to the in-charge of repair and maintenance. The requisite sanction is given by the Principal and the repair works is undertaken by the required technicians. The institution has Annual Maintenance Contracts for elevators, generators, water cooler and intercom.

Procedures for utilization of support facility

Utilization of laboratories:

- Students are allowed to make appropriate use of the respective laboratories under the guidance of their faculties.
- Laboratories are made available to students from 9:00 a.m. to 6:00 p.m.

Continuous allocation of different batches to laboratories is scheduled according to the lecture timings.

Utilization of Library

- Library has its own website, and is installed with freeware E-Granthalaya with the OPAC.

Library is available for students and staff between 9:00 a.m.
and 6:00 p.m. on all working days

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

12

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

95

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

95

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The aim of the college is 'Rural Youth Empowerment through Quality Education'. To achieve this goal, we give enough representation in co-curricular, extracurricular activities.

1. College Development Committee: Students play vital role in the process of development, which provides leadership qualities.

2. Student Council- Members of Student Council have been selected based on merits. All merit students from FY, SY, TY have been selected in the committee.

3. Sports Committee- It organizes Annual Sports Meet. Student representatives are actively involved in this committee in planning and executing the competitions.

4. Cultural committee- Cultural activities are planned by the committee. It identifies interested students in cultural programs.

5. Grievance Redressal Cell addresses grievances of the students' examinations, infrastructure, harassment, etc.

6. Sexual Harassment Committee formed for resolving the cases of sexual Harassment and to take proper action. Students are also part of this committee.

7. Library Advisory Committee- Duties of the committee include formulation of policies and strategies for development of library services.

8. Anti-ragging Committee is the supervisory and advisory committee in preserving the culture of ragging free environment in the college with the help of students' participation.

9. College Magazine Committee formed to create and publish College Annual Magazine.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/committee/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association is a strength of ACACS, Pune. Alumni meet is conducted once a year, where the alumni from different branches share their views and give suggestions. The alumni meeting is mutually beneficial for institute and alumni. It allows the alumni to meet their friends.

Objectives:

1. To bring together students in every area to act as representative and promote their interest in all matters.
2. To utilize the experience, wisdom, zeal and ability of past students of the College for the benefit of weaker section of the

society.

3. To take up public interest matters relating to past students in this area with State, Central, and Semi-Government or private organizations or public co-operations.

4. To assist past students who are preparing for entering or engaged in any profession or services by outright gifts.

It has contributed through financial and non-financial means during the last year:

- 1. Unique mentorship program by assigning expert alumni to guide the final year students in their projects in distance mode.
- 2. Serve as role models for students through distinguished services in different fields.

Alumni Benefits for Students:

? Career Advising

? Industry Institute Interaction

? Mentoring

? Placement assistance

? Sponsorship

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Arihant College of Arts, Commerce & Science was established in 2012. It offers various Under-Graduate courses affiliated to Savitribai Phule Pune University.

Vision: -

Striving to be a premier academic institute for developing and nurturing competent students to build the nation.

Mission:-

- To educate, empower and enrich the students with knowledge to make competent and civilized citizens.
- To provide a platform for interaction between academicians, industrialists and students for enhancing employability.

Governance: The College is governed by Arihant Education Foundation. The management plays a role in formulating policy for academic excellence. The CDC consists of management, teaching, administrative staff along with Principal and students for effective management in academic processes.

Perspective Plan:

Our strategic plan is up-gradation and sustainable growth of our college. Accordingly, our management has defined perspective plans with action.

Participation of teachers in decision making bodies:

Head of the Departments (HODs): - The HODs have liberty in distribution of workload, monitoring of teaching - learning and evaluation process.

Coordinator of Committees: - Senior faculty work as coordinator of committees for various student support activities.

Designing the curriculum for Add-on Courses: - The coordinators of add on courses are given liberty to design curriculum

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/about-college/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution conducts Management level meeting, where the policy framework and plan of action is framed. Thus, the institution adopted a systematic approach towards decentralized participatory management.

The institute has an Office-in charge for controlling various administrative activities. Committees are established to supervise academic disciplines, cultural, co-curricular, sports and exam related activities.

Following are the levels that indicate participative management.

College Development Committee (CDC):-The CDC consists of management representatives, teaching representative, non-teaching staff along with Principal for effective administration.

Internal Quality Assurance Cell (IQAC):-The institute has functional IQAC for quality improvement.

The institution follows hierarchy given as below

The Principal conducts a meeting of teaching staff for the academic calendar on the first day of the academic year. The action plans are prepared and executed as planned through various internal committees.

- The college plans to develop both infrastructural and human resources to enhance academic and co-curricular activities.
- The Principal appoints chairperson of various committees and its members.
- The members of management and the Principal interact with various stakeholders such as students, alumni, parents, etc. from time to time.

The college conducts Parent Teachers Meetings to discuss student's issues.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/committee/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Arihant Education Foundation is established with great vision in student development. To achieve these objectives, management defined a strategy in systematic manner.

Quality Improvement Strategies -

1. Enforcing a culture of Academic Excellence

The institution focuses on achieving good results by making divisions.

2. Upgrading Existing programmes & Starting Post Graduate programmes

The institute currently running under-graduate programmes. From next academic year institute aims to upgrade existing programmes and commence new PG Programmes.

3. Promote Research Culture among students and faculty

Students - Project based /centric learning

1. Students are encouraged to work on live projects which helps to enhance their creativity.

2. Students are encouraged to write and present research papers.

Faculty

Designing appraisals with weightage on Research Appraisal.

4. Faculty Development Cell

The institute plans to start cell for faculty development to improve Quality of Education.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/about-college/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College form a governing council having President, Vice President, Secretary and members. They ensure adherence to norms, rules and policies of UGC and affiliated university.

The Institute has following committees:

Administration set up - The Principal is the Academic and administrative head. All administrative work related to academics, accounts and records are maintained.

College Development Committee - The Principal is a Secretary, take all decisions regarding improvements of college.

Admission Committee - Admission related activities like admissions planning, advertisements, and preparing a final list.

Library Advisory Committee: This committee decides the procurement, use and maintenance of books and magazines.

Examination Committee: The examination work such as; exam papers printing, results preparation, record maintenance and marks submission to university.

National Service Scheme (NSS): NSS has student volunteers, Program Officers involved in social welfare.

Grievance Redressal Cell: This is headed by Principal to redress grievances related to students.

Anti-Ragging Cell: This Cell ensures safety and security of

students.

Students Development Board: They organize programmes such as Earn & Learn, Special Guidance Scheme, Nirbhay Kanya Abhiyaan.

Placement Cell: It guides students to secure jobs through placement drives conducted on campus.

Service rules: The College follows service rules laid down by UGC, State Government and SPPU.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/committee/
Link to Organogram of the Institution webpage	https://arihantcollege-bwd.ac.in/about-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Advance Against Salary:

Whenever any teaching and administrative staff face financial

problems, the college has policy to provide advance against salary.

2. Leave Policies:

Casual leave and duty leaves given as per rules. If staff is attending their duties on holidays compensatory off are given.

3. Felicitation of staff:

Teaching and non-teaching staff members are felicitated on their achievements e.g. award of Ph.D, M.Phil, NET/SET, award received from any outside organization etc.

4. Institutional Activities:

Various social activities, guest lectures, FDP are organized for the staff. e.g. POCSO ACT workshop, Water management for Sustainable Development etc.

5. Birthday Celebration:

The Birthdays of staff members are jointly celebrated by felicitating them and offering best wishes on behalf of the college.

6. Health Check up:

Arihant College of Arts, Commerce & Science organizes health check up for all the students and staff members.

7. Medical Leave:

The institute grants medical leave to staff in case of health issues. Beneficiaries submit the applications and the relevant documents regarding medical concerns.

9. Other facilities:

The benefit of the Employee Provident Fund for teaching and non-teaching staff is provided by institute. Management contributes equal share for Employee Provident Fund.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/code-of-conduct/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute follows all the basic employment and promotional policies as required by SPPU and Government of Maharashtra. Each faculty completes a self-appraisal procedure every year. Self-

appraisal is done on the basis of following points.

1. Teaching learning process evaluation Specific duties assigned by HODs
- 2) Contribution towards additional and co-curricular activities.
- 3) Completing exam duties assigned by SPPU.

Appraisal Procedure:

1. The achievements of faculty members are monitored and updated in college records.
2. The appraisal report of faculty is made on the basis of his/her yearly achievements, discipline, quality of teaching and then submitted to the Principal.
3. Self-Appraisal Forms provided by the management. The staff are required to rate their performance on various parameters, based on which the Principal gives a rating on the basis of performance throughout the academic year and then sent to higher authorities.
4. Through the Self-appraisal system we evaluate the shortcomings and help to improve the performance of faculties.

Once the form is returned to the management, it then checks each form for their rating and from a predetermined scale decides the increment to be provided to each staff member.

File Description	Documents
Paste link for additional information	https://arivantcollege-bwd.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The External Audit is conducted for every financial year by external auditor M/s. Sanjay S. Rathi & Company (Chartered Accountant Firm) who conducted the external audit for financial year 2021-22. The Firms appointed as external auditor, conduct an external audit and certify the financial statements viz.

Balance Sheet and Income and Expenditure Accounts. The auditors also conduct an audit of Cash Book, Ledgers and Subsidiary Books etc. and report the Management on discrepancies found out. Accordingly, a report is prepared and submitted to the management.

The auditor has relied on data provided for student intake and fees collected provided to them during the audit. Auditor relied on management approval for fees recorded in the current year, advance fee received for next year and outstanding fees in books of account. The university fees and exam fees have been netted off in the balance sheet.

Register of movable and immovable property are maintained separately. However, the current year's updation is in the process.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since our college is self-financed affiliated to SPPU, resources are quite limited. In order to overcome financial stringency,

college makes utmost effort for resource mobilization. This institution is permitted by the government on non-grant basis so student fees is the major area to create funds.

Strategies for mobilization of funds:

- Maximum fee collection is our strategy, for that office bearers and teachers take follow up of students fees.
- University departments like Student Development Board, NSS, BCUD always give funds to colleges for organization of various activities.

For optimum use of funds college adopts following strategies:

College always prepare a budget in June and same is approved by College Development Committee. For optimum use of funds, specific provisions are made in budget and followed in a year.

Every teaching and non-teaching staff has to submit a budget for every activity.

Strategies for mobilization of resources:

- Accepting donations from NGOs and other well wishers.
- Sale of admission forms.
- Sale of scrap item.

Strategies for optimum utilization of resources:

- Sharing of equipment and books between departments.
- Holding different classes in same hall at different time slots.
- Upgrading computers rather than discarding them as junk.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Quality Assurance Cell was established in the year 20-08-2020. "Quality Policy" is the major objective of our IQAC through continuous monitoring and constant follow-up of undergoing activities.

CCTV and Biometric installation-

CCTV in all classrooms, departments, offices and other area of campus has been installed. Biometric has been installed for teaching and non-teaching staff attendance.

Internet Facility-

Internet facility with proper speed (32 mbps) is provided to students and faculty in the college premises.

Students Support-

IQAC has taking efforts to improve student facilities. With the help of ERP Exams, results, attendance, diary and academic calendar are streamlined.

Use of ICT Facility-

Almost around more than 15 classrooms are equipped with LCD Projectors.

Example 1

In order to gain maximum safety students and staff, CCTVs installed in all classrooms, staff rooms and other common places to monitor the institutional activities of the staff and students.

Example 2 :

We have installed ERP system for the institution w.e.f. 11/03/2017 for efficient and better performance institutional functioning. This includes, digitization of admission process, storing students data systematically. Through ERP a teacher can easily track a students attendance record, the improvement in his/her marks and so on.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college since beginning has been reviewing its teaching learning process through HODs, faculty monitored by Principal. The QAC was established on 20/08/2020. With the help of various committees QAC has making efforts for quality enhancement in the institution. From the A.Y 2020-21, college has started implementing the quality policy through QAC.

Review of Teaching Practices: -

Teaching learning process is an integral part of the institute and hence QAC has focused on teaching learning improvement.

Students Outcome & feedback:-

Student outcomes are measured by active participation of students in curricular activities.

Assessment: -

Computerized system is implemented for Internal & external evaluation.

Development of Infrastructure: -

ICT, projectors, CCTV's are some initiatives taken by institution with the help of IQAC.

In-House Training Program: -

For professional development of teaching and non-teaching staff, IQAC organizes professional development Programme.

Example 1

Infrastructural development is most important aspect of organization. Therefore, discussion between QAC and Management, it was decided to undertake a plan of infrastructural development which resulted in ICT, projectors, CCTV's are some initiatives taken by the institution.

Example 2

The principal explained objectives and benefits of Academic Calendar of the University and suggested a college Academic Calendar with tune of the affiliating university.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://arihantcollege-bwd.ac.in/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Arihant College shows gender sensitivity through various initiatives and actions for creating a safe, secure, and healthy atmosphere in the campus. The institute has policy of appreciating faculty without gender bias.

Safety security

- **CCTV Cameras:** The institution is under efficient CCTV Surveillance with footage backup of 15 days. There are 105 CCTV cameras in the Institute.
- **Security Staff:** We have 24 x 7 Security in the institute. The security staffs look after security of the students and staff of the institution.
- **Women's Grievance Redress :** Women's Grievance redress works for prohibition of issues related to women harassment. Regular guidance and counseling is provided to female students and women employees.
- **Internal Complaint Committee:** Institute has internal complaint committee for safe and harassment free workplace.
- **Anti-Ragging Committee:** For Safety and Security of students, Institute has Anti-Ragging Committee to spread awareness of ragging and to avoid adverse effect of Ragging in the Institute.

Counseling

Institute has a mentor mentee scheme. A mentor provide guidance, motivation, emotional support to mentee.

Common rooms for students and faculty

Both Girls' and Boys' common rooms are spacious and airy. The purpose is to create a stress-free environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute has a green campus and gives top priority to keep the campus clean and eco friendly. Students put waste in separate bins. Dust bins are kept at every floor, waste is collected twice in a day.institute has taken measures to segregate two separate bins as dry and wet waste. Disposal of plastic wrappers, papers and glass bottles cleaning or emptying of the dustbins is being done on a regular basis.

- Solid waste management

Institute has a proper system for solid waste management including garbage (food waste) rubbish (paper, plastic, wood,) we segregate dry and wet solid waste in different Labeled containers .We try to decompose wet solid waste within college premises.

- Liquid waste management

We have a proper system for liquid waste management which is basically created from the toilets of the college premises. All the drainage chambers are regularly cleaned up at the specific time.

The E waste, particularly computer wires, keyboards, Mouse, Hardware kits are properly disposed of by selling waste to the vendors. The damage computers are properly repaired and reused where as the scrapped once are sold out to the vendors and the new computers are purchase

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute has been making efforts for providing an inclusive environment, respective to tolerance and harmony towards cultural, regional, linguistic and other diversities.

Institute has been celebrating different days to create awareness about tolerance and harmony like;

Republic Day (26th January) and Independence Day (15th August)- both play important roles in memorizing the Sacrifice and devotion towards Nation.

'World environment Day' (5th June)-.Institute has been organizing a tree plantation program on campus and periphery on this day.

International Yoga Day (21st June) -to create awareness about healthy living of students and staff Institute celebrates Yoga day.

Wachan Prerana Din (15th October)-In the memory of former President Dr. A.P.J. Abdul Kalam, to increase reading habits among the students.

'Constitution Day'(26th November)- celebration inspired the students about our constitution as well as sensitizes about our duties and rights.

For the promotion of language, the institute has been celebrating 'Hindi Din (14 sep), 'Marathi Bhasha Pandhrawada ', to increase awareness about language and knowledge..

Institute celebrates all religious festivals. e.g Makar Sankranti, Ganeshotsav, Navratri celebrating festival from diverse religion promotes communal harmony.

Teachers adopt bilingual mode of teaching to assist students with linguistic challenges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute takes pride in the fact that apart from preparing a sound academic foundation of the student community; Institute constantly works upon to develop them as better citizens of the country. The institute inculcates a feeling of oneness among the students through programs.

Institute has been taking efforts regarding Sensitization of students and employees of the Institution to the constitutional obligations like; values, rights, duties, and responsibilities of citizen.

National Identities and Constitutional Awareness

- Republic and Independence days are playing important roles to memorize the Sacrifice and devotion towards National Heroes and knowing our duties.
- Constitution Day (26th Nov) Institute organizes the Constitution Day on an annual basis. Thus contributes to the spreading of Constitutional values and ideals.

Duties and Rights of Indian Citizens

- Institute organizes seminars on Intellectual Property Rights to create awareness about copyright , patents , trademarks , plagiarism , to cultivate professional ethics.
- Institute conducts seminar on consumer protection act 1986 to spread awareness about consumer rights.
- Institute renders National services by organizing road safety-awareness programs through NSS.students are informed about traffic rules and regulations.

Students help the senior citizens and provide technical support to those who may need assistance.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute has been celebrating national and international commemorative days, events and festivals for the enhancement of value like Nationalism and rationality.

National Youth Day (12th January)- On the occasion of Birth Anniversary of Swami Vivekanand, the institution celebrates this day with great zeal.

Republic Day (26th January) - Constitution of India came into effect from 26th Jan 1950. Institute celebrates Republic day every year.

Chhatrapati Shivaji Maharaj Jayanti (19th February)- The birth anniversary of the great Maratha king Chatrapati Shivaji Maharaj is celebrated every year.

International Womens Day (8th March)- Institute celebrates womens day by felicitating ladies staff and admiring their contribution for the institute. This day is celebrated in the institute to celebrate acts of courage and determination by women.

Teachers Day (5th September)- The birth date of second President of India is celebrated as a Teachers day. Students express their gratitude and appreciation for their teachers.

Gandhi Jayanti (2nd October)- Institute celebrates Gandhi Jayanti to honor Mahatma Gandhi's role in Indian Independence.

National Sports Day (16th October)- the birth anniversary of " Major Dhyan Chand" Institute celebrates as National Sports Day with the aim to raise awareness about discipline & sportsman spirit.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

1. Title of the Practice : Divyang Felicitation

2. Objectives of the Practice

This practice aims to foster the spirit of Divayng.

3. The Context

College develop comprehensive action plans to address Divyang issues for their empowerment.

4. The Practice

The College conducts various activities or programmes to interact with the Divyang. So that students will understand the life of Divyang.

5. Evidence of Success

Students get aware about Social responsibility & enrolling Divyang in the school.

6. Problems Encountered and Resources Required

To reach out the Divyang and to get Funds for conducting the event

Best Practice - 2

1. Title of the Practice : Dnyanoday

2. Objectives of the Practice:

To overcome stage fear and gain confidence to face the audience.

3. The Context

Students feel nervous while expressing themselves, So college organizes various activities.

4. The Practice

Students are provided with topics and encouraged to express their opinion on the same through debate, elocution, poster presentation competitions etc.

5. Evidence of Success

Students gradually developed courage to speak publicly with confidently.

6. Problems Encountered and Resources Required

Less participation of students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arihant College is an educational institution, located in the rural location in Pune. Students are first-generation learners.

- Admission Policy - a first come first served admission policy.
- Prizes & Awards are given to the students for achievement.
- 'Earn and Learn' Institute provide this scheme for needy students.

- For a successful career, Institute helps to improve skills and confidence level of the students.
- Sport Department :

College also facilitates Sports to maintain physical & mental health,

College students have reached at National as well as International level in Sports.

- Social Objectives :

Women's Empowerment- College gives equal preference to women to have them on the Board as a staff / faculty.

College provides security amenities through CCTV cameras.

- Mentor-Mentee Practices :

Mentor-mentee meeting - Mentors are allotted to each student to discuss various problems faced by students at the academic/ personal levels.

- Educational Visits :

College organizes various educational visits, industrial visits, study tours for the practical exposure to students.

- Students Participation in social activities :

Students are encouraged to participate in various activities like Shawchchha Bharat Abhiyan, Covid Vaccination Awareness Campaign and Tree Plantation etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college rigorously plans and ensures the effective curriculum delivery considering institution's goals for the development of students through the following process:

Departmental Meetings: The curriculum planning for various courses at departmental level following the guidelines of affiliated university are done through departmental meetings and discussed the planning of curriculum, workload and course content.

Academic Calendar: - At the beginning of every academic year, Head of the department prepares academic calendar to enhance institutional curricular, co-curricular and extension activities.

Timetable and Workload: Timetable Committee designs time table and it's been displayed on college notice board. The Workload allotment is done to all the teachers as per their expertise and University guidelines.

Teaching Plan: Faculties prepare teaching plan and strategies which helps for smooth execution of the curriculum.

Induction Program: Induction program is organized at the commencement of first year. Students are informed about the course structure, subjects offered, exam pattern and other necessary information.

Use of ICT - Institute promotes, ICT based teaching-learning process for enhancing effectiveness of teaching process.

Monitoring: Periodic staff meetings are conducted for supervision by respective HOD and Principal. Feedback from students is analyzed periodically to improve teaching-learning process through feedback system.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://arihantcollege-bwd.ac.in/wp-content/uploads/2021/09/Academic-Calendar-2021_22_Updated_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute believes in effective time management to deploy the various academic activities according to the academic calendar. Institution prepares 'Academic calendar' in line with the academic calendar published by the affiliating university. It contains the relevant information regarding the teaching learning schedule, various events to be organized, and holidays, dates of internal examination and semester examination. Time Table displayed on the notice board and website.

The academic calendar helps to plan academic and co-curricular activities. Syllabus coverage for each CIE is decided and faculty members adhere to it.

The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, Knowledge and skill testing is done by conducting seminars, project work, poster presentation, class test, oral examination.

Examination committee is formed which monitor overall internal assessment process. The faculties prepare internal assessment question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation. The internal assessment test, timetable prepared by the examination committee is published to stakeholders and conducted as per the schedule. Post internal assessment tests, evaluation of answer scripts and calculation of CO-PO/PSO attainments are carried out by respective course faculties.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://arihantcollege-bwd.ac.in/wp-content/uploads/2021/09/Academic-Calendar-2021_22_Updated_compressed.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

245

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

245

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum of various courses includes issues related to

Environment Sustainability, Gender and Professional Ethics leading to the holistic development of students.

Professional Ethics: Institute has been taking efforts to integrate professional ethics to students through student support, counselling and feedback. Teachers also practice professional ethics on the campus. This practice encourages boosting in student's behavior.

Gender: Curriculum of the various courses includes Gender Equality, Women's Equality, Women's Rights, Gender development index prescribed in the syllabus. Guest lectures are organized by the college on Human Values, followed by discussions with medical and legal experts on sensitive issues like gender equality, Women Empowerment.

Human Values: Institutes always takes initiative to make each student to be a good human being as well as responsible citizen. Discipline committee of the college always takes care of human values. The curriculum is related to human values such as national integrity, regional equality, communal harmony, linguistic equality, religious equality, goodwill, Justice and freedom.

Environment and Sustainability: The environmental issues are deal in detail in the classroom through a regular course in Second Year of B.A., B.Com. B.Sc. entitled 'Environmental Science'. NSS Department conducts tree plantation programme every year. College also celebrates World Environmental Day every year.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

34

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

390

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://arihantcollege-bwd.ac.in/wp-content/uploads/2023/03/Feedback-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

29

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programs for advanced and slow learners:

- We at ACACS believe in outcome-based learning process.
- The students are identified as slow learners and advanced learners based on their continuous internal assessment test at the beginning of the academic year.
- Results and the marks are the another criteria to assessing their learning levels
- To bridge the gap between higher secondary and tertiary levels of education, a bridge course is organized for science students.
- The slow learners are provided with extra knowledge inputs and guidance through remedial coaching. We encourage peer tutoring for them. Apart from regular teaching we provide them short personalized sessions for better conceptual understanding.
- For advance learners we encourage self directed learning, we embrace creative questioning and infuse enrichment into activities. We provide them platform to explore their passions.
- Through a mentor- mentee system, all kinds of support are provided to the learners. The mentor takes extra effort to understand learner's socio-economic backgrounds which is sometimes a reason for poor performance.
- Enabling dialogue among students through group

discussions and sharing of life experiences

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
419	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric teaching method places students at the center of the learning process. This gives students the opportunity to decide two things: what material they learn and how they learn it. By active learning, students focus on problem solving by way of Debates and Brain storming during the class.

Experiential learning: It is the process of learning through experience. Based on if I do, I will better understand. Under group experiential learning system, Activities are planned for each semester. Students are encouraged to make posters and projects.

Participative learning: Students are involved in organizing and coordinating various activities which develops leadership skills, team spirit and skill of critical thinking among the students. Group discussion gives conceptual clarity and helps students in developing soft skills like presentation skills.

Problem-solving methods: College conducts various workshops for the students to showcase their talents by interactive presentations, games, personality assessment and projects regarding crosscutting issues. Learning through games develop

analytical skills, confidence building and vocabulary enhancement.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College takes efforts for effective implementation of ICT enabled tools for teaching - learning and evaluation. Workshop for e-content development including video making, video editing, audio visual effects, creating and hosting YouTube channels were organized for the teachers.

Teachers reach out to the students through various technological medium and channels. Teachers use Google classroom, Microsoft teams, face book live, Google groups and YouTube videos for academic activities.

Face book live and YouTube live are the platforms used to organize online events, competitions and lectures for learning different skills. Teachers use these platforms to reach out to students. Teaching and learning is not restricted to live classes, it goes beyond that due to the use of information shared by teachers on social media. Teachers have their own YouTube channels which they use for live streaming and for sharing of recorded lectures.

Teachers use virtual labs for learning English language, IIT virtual labs are used for science practicals.

The tests were conducted by using google forms and google meet platform.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://library.arihantcollege-bwd.ac.in/econtent/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college focuses primarily on the teaching learning process through regular assessment and evaluation of students.

As per the guidelines of S.P. Pune University the institution appointed a College Exam Officer (CEO) to conduct Examinations and make policy decisions for transparent and robust internal examinations.

Institute Adopted Choice based credit system from academic year 2019. Student's development is assessed by 30 marks Continuous internal evaluation (CIE). The Institute appointed internal examination committees to ensure smooth functioning of CIE which includes assignment, Quiz, MCQ, open book test, tutorial, surprise test, orals, seminars, presentations etc.

The internal examination Committee in consultation with the Principal and the CEO prepared schedule for CIE. Timetables

were displayed on the college notice boards and circulated in student WhatsApp groups. In course of pandemic e- exams are conducted by using google forms and google meet. The results of the exam were displayed to students. Re-examination for absent students was also organized in same manner. All mark lists were submitted to the Examination Department for record.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and robust method is followed by college. College constituted IEC which works under CEO and Principal. Internal examinations are conducted before university examinations. To maintain transparency and uniformity in the assessment of internal tests, faculty evaluates papers within a week of conduction of test. Evaluated answer sheets are shown to students. In covid pandemic various Examinations were taken in Google forms/ meet /classroom, marks obtained were displayed to students. If any discrepancies are reported, then they are resolved by the faculty immediately. If students have grievances regarding internal examinations, students have to approach internal examination dept. Application duly stating grievances is to be submitted to examination department. Principal in consultation with CEO and faculty member takes necessary steps to resolve grievances. If student is not able to appear for examination due to any genuine reason examination is conducted for that student as per norms of University. Final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university portal. For other grievances regarding examination like, absent remark for internal assessment or name /spelling error on university /college mark sheet, college resolves the same on priority basis.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

College displays its vision, mission, goals, program outcomes, program specific outcomes and course objectives on the College website.

At the beginning of every course unit, the faculty plans about attainment of outcomes, program outcomes and course outcomes which makes the teaching learning process more meaningful and fruitful.

College makes students aware of the relevance of the topic in their pursuit of knowledge. These COs are modified and reframed, in accordance with the changes in Curriculum and revised as per the need from time to time. These COs are discussed and then finalized.

Copy of the syllabi is available in the department for ready reference for students and faculty members. Student's achievement of learning objectives and planning is assessed/evaluated by the individual subject teacher. Academic evaluation of the students is an important part teaching and learning.

The learning outcomes determine the strategies for teaching, learning and evaluation. It involves monitoring of the student through mentorship if student show inabilities to achieve the intended learning outcome they are provided with remedial teaching and simplified reading materials are provided.

Students are evaluated through internal tests, viva-voice during regular and practical classes. Their communication skills and knowledge of the topic are tested through presentations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://arihantcollege-bwd.ac.in/co-po/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the University authorities, the management of the college and the Principal.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the course outcomes and program outcomes. The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty.

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by institution in following ways:-

1. Direct Evaluation:-

College conducts internal and external examination in semester and yearly pattern. There is an internal college examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes.

2. Indirect Evaluation:-

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent. Dropout rate is low. Most departments organize departmental seminars presentation debates on topics

dealing with vital social, political, economic and environmental issues of the time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://arihantcollege-bwd.ac.in/co-po/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://arihantcollege-bwd.ac.in/wp-content/uploads/2023/04/A.Y.-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
1	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
1	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The Arihant College conducts extension activities throughout the year. These activities are organized by NSS departments of the college, for example, Environment Day, International Literacy Day, Swatch Bharat Abhiyan, etc. Students get a wonderful platform to learn about traditions, cultures and different social values through extension activities. They help the students to contribute to national development and social integration. It also creates the awareness about burning social issues among students and thereby develops the rational judgments about the do's and don'ts of the society.</p>	

These subjects develop social awareness regarding current issues, cultural and traditional issues in society. The College has also promotes neighborhood network and students engagement in extension activities, contributing to good citizenship bearing high moral values, community service and holistic development of students. The students are motivated to participate in need based outreach activities. such as Swachhta Abhiyan, Savitribai Phule Jayanti, National Youth Day, Dr. Ambedkar Jayanti, etc. NSS department also celebrated International Yoga Day. It gives the importance of human health. All these activities help to sensitize and inculcate ethical behavior among the students. The College also organized Group National Anthem It create the highlights India's national heritage and demonstrates patriotism and loyalty to one's country.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/blogs/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

554

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Our Arihant college of Arts, Commerce and Science, Bavdhan provides education to students in rural Areas. The college is providing adequate physical and infrastructural facilities for the teaching-learning process for the students. The institution is conscious of the need and importance of enhancement of infrastructure from time to time for the effective teaching-learning process.

The college has separate rooms for the principal cabin, administrative office, staff room, sports room, NSS room, seminar halls, library & Reading hall. The college has

provided clean drinking water. Sports equipment is also available in the physical education department for the students in terms of physical sports. 105 CCTV cameras have been provided in the college premises to curb ragging, security and non examination.

The Institution is located on 3,125.30 sq. m of land. Well-equipped infrastructure, spacious building with computer, Physics, Chemistry, Botany, Zoology laboratories. Parking for 2-wheeler and 4-wheeler.

The college library has required books and Journals to meet the academic needs of the students and teachers.

The institution has infrastructure facilities for indoor-outdoor activities, seminars, conferences, presentations, ICT enabled teaching learning process. The college also encourages students to undertake and participate in various community cantered activities like NSS, tree plantation, rice plantation etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education & Sports Established in the year 2014. For the effective activation of Sports activities. The college has spacious ground to organize various sports activities for the students. The College has adequate space to organize various indoor and outdoor sports activities for the students such as Carrom, Chess, Table tennis, Volleyball, Basketball, Cricket, Kabaddi, Kho-Kho, and Badminton. Students are also motivated to participate in Inter-collegiate sports tournaments for which they practice in Campus itself within available sports activities. Incidental expenses are met by the college when students represent the college at university level. Travelling allowances and sportswear is also provided to the students who represent college at Inter-collegiate and University

level. Occasional events like Yoga Day, National Sports day are celebrated every year in the college.

The college has a separate seminar hall for all cultural programs such as Drama, Dance, Music, Singing etc. Institution takes care of cleanliness, proper disposal of wastewater and making available adequate drinking water to the students and staff.

Institution has a separate furnished office for National Service Scheme (NSS). It has been provided with all the necessary amenities and facilities required for NSS activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the

year (INR in lakhs)	
1.94	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The Knowledge resource center has stack room with more than 5362 books, textbooks, journals, and digital resources. The integrated library management software (ILMS) is an automated package of library services that has several functions. It offers Web OPAC services like cataloging, searching, Patron management, Acquisition, Circulation, Report generation, indexing of bibliography, Serials management with a full screen graphical web-based user interface. User can claim the book, reserve the book and renew the books as well as patrons can see their search history, Fines holdings and all other details, they can suggest books from their own account through library network Content pages of books available in the OPAC search</p>	
File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://library.arihantcollege-bwd.ac.in/
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

8.80

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is a base part of the institution, The College has total 92 Computers and out of these, 50 computers are being used by the students in the computer laboratory

with required software and antivirus and remaining are for academic and administrative purposes. The College has one computer Laboratory with internet facility. The computer lab is powered by UPS to ensure uninterrupted usage of power. The lab has LAN facility to all the computers. We have different ICT equipments like Scanners, Printers, LCD projectors, Wi-Fi modems, Digital Cameras, Speakers and Wireless Microphone etc. to provide effective teaching and learning. Faculty can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities and also to gain further knowledge about their subjects which is then passed on to the students. ICT enabled Classrooms are available for Power Point Presentation lectures, audio, video films etc. 105 CCTV Cameras are provided in the college campus for monitoring day to day activities , security & safety. To maintain the arrival and departure of faculty, Bio-Metric machine i.e., thumb impression machines are installed.

The Internet facility is provided through wired connections, the College has Lease line Internet connection with 40 Mbps bandwidth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.94

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has defined policies and procedures for the maintenance of physical, academic and support facilities their utilization. The maintenance department is vigilant about the requirements of maintenance of all facilities in order to ensure optimum utilization and financial resources allocated for maintenance. Timely requisitions for repair and maintenance works. Heads of all the departments prepare requisitions for repair works and it is processed properly which will be later on sent to the in-charge of repair and maintenance. The requisite sanction is given by the Principal and the repair works is undertaken by the required technicians. The institution has Annual Maintenance Contracts

for elevators, generators, water cooler and intercom.

Procedures for utilization of support facility

Utilization of laboratories:

- Students are allowed to make appropriate use of the respective laboratories under the guidance of their faculties.
- Laboratories are made available to students from 9:00 a.m. to 6:00 p.m.

Continuous allocation of different batches to laboratories is scheduled according to the lecture timings.

Utilization of Library

- Library has its own website, and is installed with freeware E-Granthalaya with the OPAC.

Library is available for students and staff between 9:00 a.m. and 6:00 p.m. on all working days

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

12

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

95

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

95

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The aim of the college is 'Rural Youth Empowerment through Quality Education'. To achieve this goal, we give enough representation in co-curricular, extracurricular activities.

1. College Development Committee: Students play vital role in the process of development, which provides leadership qualities.

2. Student Council- Members of Student Council have been selected based on merits. All merit students from FY, SY, TY have been selected in the committee.

3. Sports Committee- It organizes Annual Sports Meet. Student representatives are actively involved in this committee in planning and executing the competitions.

4. Cultural committee- Cultural activities are planned by the committee. It identifies interested students in cultural programs.

5. Grievance Redressal Cell addresses grievances of the students' examinations, infrastructure, harassment, etc.

6. Sexual Harassment Committee formed for resolving the cases of sexual Harassment and to take proper action. Students are also part of this committee.

7. Library Advisory Committee- Duties of the committee include formulation of policies and strategies for development of library services.

8. Anti-ragging Committee is the supervisory and advisory committee in preserving the culture of ragging free environment in the college with the help of students' participation.

9. College Magazine Committee formed to create and publish College Annual Magazine.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/committee/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association is a strength of ACACS, Pune. Alumni meet is conducted once a year, where the alumni from

different branches share their views and give suggestions. The alumni meeting is mutually beneficial for institute and alumni. It allows the alumni to meet their friends.

Objectives:

1. To bring together students in every area to act as representative and promote their interest in all matters.
2. To utilize the experience, wisdom, zeal and ability of past students of the College for the benefit of weaker section of the society.
3. To take up public interest matters relating to past students in this area with State, Central, and Semi-Government or private organizations or public co-operations.
4. To assist past students who are preparing for entering or engaged in any profession or services by outright gifts.

It has contributed through financial and non-financial means during the last year:

- 1. Unique mentorship program by assigning expert alumni to guide the final year students in their projects in distance mode.
- 2. Serve as role models for students through distinguished services in different fields.

Alumni Benefits for Students:

- ? Career Advising
- ? Industry Institute Interaction
- ? Mentoring
- ? Placement assistance
- ? Sponsorship

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Arihant College of Arts, Commerce & Science was established in 2012. It offers various Under-Graduate courses affiliated to Savitribai Phule Pune University.

Vision: -

Striving to be a premier academic institute for developing and nurturing competent students to build the nation.

Mission:-

- To educate, empower and enrich the students with knowledge to make competent and civilized citizens.
- To provide a platform for interaction between academicians, industrialists and students for enhancing employability.

Governance: The College is governed by Arihant Education Foundation. The management plays a role in formulating policy for academic excellence. The CDC consists of management, teaching, administrative staff along with Principal and students for effective management in academic processes.

Perspective Plan:

Our strategic plan is up-gradation and sustainable growth of our college. Accordingly, our management has defined perspective plans with action.

Participation of teachers in decision making bodies:

Head of the Departments (HODs): - The HODs have liberty in distribution of workload, monitoring of teaching - learning and evaluation process.

Coordinator of Committees: - Senior faculty work as coordinator of committees for various student support activities.

Designing the curriculum for Add-on Courses: - The coordinators of add on courses are given liberty to design curriculum

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/about-college/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution conducts Management level meeting, where the policy framework and plan of action is framed. Thus, the institution adopted a systematic approach towards decentralized participatory management.

The institute has an Office-in charge for controlling various administrative activities. Committees are established to supervise academic disciplines, cultural, co-curricular, sports and exam related activities.

Following are the levels that indicate participative management.

College Development Committee (CDC):-The CDC consists of management representatives, teaching representative, non-teaching staff along with Principal for effective administration.

Internal Quality Assurance Cell (IQAC):-The institute has functional IQAC for quality improvement.

The institution follows hierarchy given as below

The Principal conducts a meeting of teaching staff for the academic calendar on the first day of the academic year. The action plans are prepared and executed as planned through various internal committees.

- The college plans to develop both infrastructural and human resources to enhance academic and co-curricular activities.
- The Principal appoints chairperson of various committees and its members.
- The members of management and the Principal interact with various stakeholders such as students, alumni, parents, etc. from time to time.

The college conducts Parent Teachers Meetings to discuss student's issues.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/committee/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Arihant Education Foundation is established with great vision in student development. To achieve these objectives, management defined a strategy in systematic manner.

Quality Improvement Strategies -

1. Enforcing a culture of Academic Excellence

The institution focuses on achieving good results by making divisions.

2. Upgrading Existing programmes & Starting Post Graduate programmes

The institute currently running under-graduate programmes. From next academic year institute aims to upgrade existing programmes and commence new PG Programmes.

3. Promote Research Culture among students and faculty

Students - Project based /centric learning

1. Students are encouraged to work on live projects which helps to enhance their creativity.

2. Students are encouraged to write and present research papers.

Faculty

Designing appraisals with weightage on Research Appraisal.

4. Faculty Development Cell

The institute plans to start cell for faculty development to improve Quality of Education.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://arihantcollege-bwd.ac.in/about-college/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College form a governing council having President, Vice President, Secretary and members. They ensure adherence to norms, rules and policies of UGC and affiliated university.

The Institute has following committees:

Administration set up - The Principal is the Academic and administrative head. All administrative work related to academics, accounts and records are maintained.

College Development Committee - The Principal is a Secretary, take all decisions regarding improvements of college.

Admission Committee - Admission related activities like admissions planning, advertisements, and preparing a final list.

Library Advisory Committee: This committee decides the procurement, use and maintenance of books and magazines.

Examination Committee: The examination work such as; exam papers printing, results preparation, record maintenance and marks submission to university.

National Service Scheme (NSS): NSS has student volunteers, Program Officers involved in social welfare.

Grievance Redressal Cell: This is headed by Principal to redress grievances related to students.

Anti-Ragging Cell: This Cell ensures safety and security of students.

Students Development Board: They organize programmes such as Earn & Learn, Special Guidance Scheme, Nirbhay Kanya Abhiyaan.

Placement Cell: It guides students to secure jobs through placement drives conducted on campus.

Service rules: The College follows service rules laid down by UGC, State Government and SPPU.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/committee/
Link to Organogram of the Institution webpage	https://arihantcollege-bwd.ac.in/about-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration
Finance and Accounts Student Admission
and Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Advance Against Salary:

Whenever any teaching and administrative staff face financial problems, the college has policy to provide advance against salary.

2. Leave Policies:

Casual leave and duty leaves given as per rules. If staff is attending their duties on holidays compensatory off are given.

3. Felicitation of staff:

Teaching and non-teaching staff members are felicitated on their achievements e.g. award of Ph.D, M.Phil, NET/SET, award received from any outside organization etc.

4. Institutional Activities:

Various social activities, guest lectures, FDP are organized for the staff. e.g. POCSO ACT workshop, Water management for Sustainable Development etc.

5. Birthday Celebration:

The Birthdays of staff members are jointly celebrated by felicitating them and offering best wishes on behalf of the college.

6. Health Check up:

Arihant College of Arts, Commerce & Science organizes health check up for all the students and staff members.

7. Medical Leave:

The institute grants medical leave to staff in case of health issues. Beneficiaries submit the applications and the relevant documents regarding medical concerns.

9. Other facilities:

The benefit of the Employee Provident Fund for teaching and non-teaching staff is provided by institute. Management contributes equal share for Employee Provident Fund.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/code-of-conduct/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute follows all the basic employment and promotional policies as required by SPPU and Government of Maharashtra. Each faculty completes a self-appraisal procedure every year. Self-appraisal is done on the basis of following points.

1. Teaching learning process evaluation Specific duties assigned by HODs
- 2) Contribution towards additional and co-curricular activities.
- 3) Completing exam duties assigned by SPPU.

Appraisal Procedure:

1. The achievements of faculty members are monitored and updated in college records.
2. The appraisal report of faculty is made on the basis of his/her yearly achievements, discipline, quality of teaching and then submitted to the Principal.
3. Self-Appraisal Forms provided by the management. The staff are required to rate their performance on various parameters, based on which the Principal gives a rating on the basis of performance throughout the academic year and then sent to higher authorities.
4. Through the Self-appraisal system we evaluate the shortcomings and help to improve the performance of faculties.

Once the form is returned to the management, it then checks each form for their rating and from a predetermined scale decides the increment to be provided to each staff member.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The External Audit is conducted for every financial year by external auditor M/s. Sanjay S. Rathi & Company (Chartered Accountant Firm) who conducted the external audit for financial year 2021-22. The Firms appointed as external auditor, conduct an external audit and certify the financial statements viz. Balance Sheet and Income and Expenditure Accounts. The auditors also conduct an audit of Cash Book, Ledgers and Subsidiary Books etc. and report the Management on discrepancies found out. Accordingly, a report is prepared and submitted to the management.

The auditor has relied on data provided for student intake and fees collected provided to them during the audit. Auditor relied on management approval for fees recorded in the current year, advance fee received for next year and outstanding fees in books of account. The university fees and exam fees have been netted off in the balance sheet.

Register of movable and immovable property are maintained separately. However, the current year's updation is in the process.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals,

philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since our college is self-financed affiliated to SPPU, resources are quite limited. In order to overcome financial stringency, college makes utmost effort for resource mobilization. This institution is permitted by the government on non-grant basis so student fees is the major area to create funds.

Strategies for mobilization of funds:

- Maximum fee collection is our strategy, for that office bearers and teachers take follow up of students fees.
- University departments like Student Development Board, NSS, BCUD always give funds to colleges for organization of various activities.

For optimum use of funds college adopts following strategies:

College always prepare a budget in June and same is approved by College Development Committee. For optimum use of funds, specific provisions are made in budget and followed in a year.

Every teaching and non-teaching staff has to submit a budget for every activity.

Strategies for mobilization of resources:

- Accepting donations from NGOs and other well wishers.
- Sale of admission forms.
- Sale of scrap item.

Strategies for optimum utilization of resources:

- Sharing of equipment and books between departments.
- Holding different classes in same hall at different time slots.
- Upgrading computers rather than discarding them as junk.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Quality Assurance Cell was established in the year 20-08-2020. "Quality Policy" is the major objective of our IQAC through continuous monitoring and constant follow-up of undergoing activities.

CCTV and Biometric installation-

CCTV in all classrooms, departments, offices and other area of campus has been installed. Biometric has been installed for teaching and non-teaching staff attendance.

Internet Facility-

Internet facility with proper speed (32 mbps) is provided to students and faculty in the college premises.

Students Support-

IQAC has taking efforts to improve student facilities. With the help of ERP Exams, results, attendance, diary and academic calendar are streamlined.

Use of ICT Facility-

Almost around more than 15 classrooms are equipped with LCD Projectors.

Example 1

In order to gain maximum safety students and staff, CCTVs installed in all classrooms, staff rooms and other common places to monitor the institutional activities of the staff and students.

Example 2 :

We have installed ERP system for the institution w.e.f. 11/03/2017 for efficient and better performance institutional functioning. This includes, digitization of admission process, storing students data systematically. Through ERP a teacher can easily track a students attendance record, the improvement in his/her marks and so on.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college since beginning has been reviewing its teaching learning process through HODs, faculty monitored by Principal. The QAC was established on 20/08/2020. With the help of various committees QAC has making efforts for quality enhancement in the institution. From the A.Y 2020-21, college has started implementing the quality policy through QAC.

Review of Teaching Practices: -

Teaching learning process is an integral part of the

institute and hence QAC has focused on teaching learning improvement.

Students Outcome & feedback:-

Student outcomes are measured by active participation of students in curricular activities.

Assessment: -

Computerized system is implemented for Internal & external evaluation.

Development of Infrastructure: -

ICT, projectors, CCTV's are some initiatives taken by institution with the help of IQAC.

In-House Training Program: -

For professional development of teaching and non-teaching staff, IQAC organizes professional development Programme.

Example 1

Infrastructural development is most important aspect of organization. Therefore, discussion between QAC and Management, it was decided to undertake a plan of infrastructural development which resulted in ICT, projectors, CCTV's are some initiatives taken by the institution.

Example 2

The principal explained objectives and benefits of Academic Calendar of the University and suggested a college Academic Calendar with tune of the affiliating university.

File Description	Documents
Paste link for additional information	https://arihantcollege-bwd.ac.in/
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://arihantcollege-bwd.ac.in/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Arihant College shows gender sensitivity through various initiatives and actions for creating a safe, secure, and healthy atmosphere in the campus. The institute has policy of appreciating faculty without gender bias.

Safety security

- CCTV Cameras:** The institution is under efficient CCTV Surveillance with footage backup of 15 days. There are 105 CCTV cameras in the Institute.
- Security Staff:** We have 24 x 7 Security in the institute. The security staffs looks after security of the students and staff of the institution.

- **Women's Grievance Redress :** Women's Grievance redress works for prohibition of issues related to women harassment. Regular guidance and counseling is provided to female students and women employees.
- **Internal Complaint Committee:** Institute has internal complaint committee for safe and harassment free workplace.
- **Anti-Ragging Committee:** For Safety and Security of students, Institute has Anti-Ragging Committee to spread awareness of ragging and to avoid adverse effect of Ragging in the Institute.

Counseling

Institute has a mentor mentee scheme. Amentor provide guidance, motivation, emotional support to mentee.

Common rooms for students and faculty

Both Girls' and Boys' common rooms are spacious and airy. The purpose is to create a stress-free environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute has a green campus and gives top priority to keep the campus clean and eco friendly. Students put waste in separate bins. Dust bins are kept at every floor, waste is collected twice in a day. institute has taken measures to segregate two separate bins as dry and wet waste. Disposal of plastic wrappers, papers and glass bottles cleaning or emptying of the dustbins is being done on a regular basis.

- Solid waste management

Institute has a proper system for solid waste management including garbage (food waste) rubbish (paper, plastic, wood,) we segregate dry and wet solid waste in different Labeled containers .We try to decompose wet solid waste within college premises.

- Liquid waste management

We have a proper system for liquid waste management which is basically created from the toilets of the college premises. All the drainage chambers are regularly cleaned up at the specific time.

The E waste, particularly computer wires, keyboards, Mouse, Hardware kits are properly disposed of by selling waste to the vendors. The damage computers are properly repaired and reused where as the scrapped once are sold out to the vendors and the new computers are purchase

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
<p>Reports on environment and energy audits submitted by the auditing agency</p>	<p>View File</p>
<p>Certification by the auditing agency</p>	<p>View File</p>
<p>Certificates of the awards received</p>	<p>View File</p>
<p>Any other relevant information</p>	<p>View File</p>

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute has been making efforts for providing an inclusive environment, respective to tolerance and harmony towards cultural, regional, linguistic and other diversities.

Institute has been celebrating different days to create awareness about tolerance and harmony like;

Republic Day (26th January) and Independence Day (15th August)- both play important roles in memorizing the Sacrifice and devotion towards Nation.

'World environment Day' (5th June)-.Institute has been organizing a tree plantation program on campus and periphery on this day.

International Yoga Day (21st June) -to create awareness about healthy living of students and staff Institute celebrates Yoga day.

Wachan Prerana Din (15th October)-In the memory of former President Dr. A.P.J. Abdul Kalam, to increase reading habits among the students.

'Constitution Day'(26th November)- celebration inspired the students about our constitution as well as sensitizes about

our duties and rights.

For the promotion of language, the institute has been celebrating 'Hindi Din (14 sep), 'Marathi Bhasha Pandhrawada ', to increase awareness about language and knowledge..

Institute celebrates all religious festivals. e.g Makar Sankranti, Ganeshotsav, Navratri celebrating festival from diverse religion promotes communal harmony.

Teachers adopt bilingual mode of teaching to assist students with linguistic challenges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute takes pride in the fact that apart from preparing a sound academic foundation of the student community; Institute constantly works upon to develop them as better citizens of the country. The institute inculcates a feeling of oneness among the students through programs.

Institute has been taking efforts regarding Sensitization of students and employees of the Institution to the constitutional obligations like; values, rights, duties, and responsibilities of citizen.

National Identities and Constitutional Awareness

- Republic and Independence days are playing important roles to memorize the Sacrifice and devotion towards National Heroes and knowing our duties.
- Constitution Day (26th Nov) Institute organizes the Constitution Day on an annual basis. Thus contributes

to the spreading of Constitutional values and ideals.

Duties and Rights of Indian Citizens

- Institute organizes seminars on Intellectual Property Rights to create awareness about copyright , patents , trademarks , plagiarism , to cultivate professional ethics.
- Institute conducts seminar on consumer protection act 1986 to spread awareness about consumer rights.
- Institute renders National services by organizing road safety-awareness programs through NSS.students are informed about traffic rules and regulations.

Students help the senior citizens and provide technical support to those who may need assistance.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute has been celebrating national and international commemorative days, events and festivals for the enhancement of value like Nationalism and rationality.

National Youth Day (12th January)- On the occasion of Birth Anniversary of Swami Vivekanand, the institution celebrates this day with great zeal.

Republic Day (26th January) - Constitution of India came into effect from 26th Jan 1950. Institute celebrates Republic day every year.

Chhatrapati Shivaji Maharaj Jayanti (19th February)- The birth anniversary of the great Maratha king Chatrapati Shivaji Maharaj is celebrated every year.

International Womens Day (8th March)- Institute celebrates womens day by felicitating ladies staff and admiring their contribution for the institute. This day is celebrated in the institute to celebrate acts of courage and determination by women.

Teachers Day (5th September)- The birth date of second

President of India is celebrated as a Teachers day. Students express their gratitude and appreciation for their teachers.

Gandhi Jayanti (2nd October)- Institute celebrities Gandhi Jayanti to honor Mahatma Gandhi's role in Indian Independence.

National Sports Day (16th October)- the birth anniversary of " Major Dhyan Chand" Institute celebrates as National Sports Day with the aim to raise awareness about discipline & sportsman spirit.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

1. Title of the Practice : Divyang Felicitation

2. Objectives of the Practice

This practice aims to foster the spirit of Divayng.

3. The Context

College develop comprehensive action plans to address Divyang issues for their empowerment.

4. The Practice

The College conducts various activities or programmes to interact with the Divyang. So that students will understand

the life of Divyang.

5. Evidence of Success

Students get aware about Social responsibility & enrolling Divyang in the school.

6. Problems Encountered and Resources Required

To reach out the Divyang and to get Funds for conducting the event

Best Practice - 2

1. Title of the Practice : Dnyanoday

2. Objectives of the Practice:

To overcome stage fear and gain confidence to face the audience.

3. The Context

Students feel nervous while expressing themselves, So college organizes various activities.

4. The Practice

Students are provided with topics and encouraged to express their opinion on the same through debate, elocution, poster presentation competitions etc.

5. Evidence of Success

Students gradually developed courage to speak publicly with confidently.

6. Problems Encountered and Resources Required

Less participation of students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arihant College is an educational institution, located in the rural location in Pune. Students are first-generation learners.

- Admission Policy - a first come first served admission policy.
- Prizes & Awards are given to the students for achievement.
- 'Earn and Learn' Institute provide this scheme for needy students.
- For a successful career, Institute helps to improve skills and confidence level of the students.
- Sport Department :

College also facilitates Sports to maintain physical & mental health,

College students have reached at National as well as International level in Sports.

- Social Objectives :

Women's Empowerment- College gives equal preference to women to have them on the Board as a staff / faculty.

College provides security amenities through CCTV cameras.

- Mentor-Mentee Practices :

Mentor-mentee meeting - Mentors are allotted to each student to discuss various problems faced by students at the academic/ personal levels.

- Educational Visits :

College organizes various educational visits, industrial visits, study tours for the practical exposure to students.

- Students Participation in social activities :

Students are encouraged to participate in various activities like Shawchcha Bharat Abhiyan, Covid Vaccination Awareness Campaign and Tree Plantation etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

This Perspective Plan outlines the various initiatives and focus areas to achieve the desired Objectives.

ACADEMIC

- Enable various improvements in the existing Teaching Learning & Evaluation process.
- To encourage Research Culture among students and faculty.
- To promote extra-curricular activities such as Sports, Political activism, Leadership, Community Service

INFRASTRUCTURE

- To Implement Structural Repairs to Building and Electrical Repairs.
- To provide resources required for Use of Technology to provide online course contents, video lectures, etc , to overcome space constraints

LEARNING RESOURCES

- To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online;
- Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by

Teachers.

LINKAGES

- To enter into MOU's with Corporates and Industry Associations to promote Academia - Industry Linkages, to enable placements, internship, training, etc. for the students;.

To foster and strengthen relationship of Alumni with the Institution